



Regulation No 486/2019/2020
Rector of Adam Mickiewicz University, Poznań

12 August 2020

on the organisation of the teaching and learning process in the academic year 2020/2021 in conditions related to the preventing, countering and combating of COVID-19

Pursuant to Article 23 section 2 item 2 of the Act of 20 July 2018 - Law on higher education and science (Journal of Laws of 2020, item 85, consolidated text, as amended), in connection with the Act of 2 March 2020 on special solutions related to the preventing, countering and combating of COVID-19, other infectious diseases and crisis situations caused by them (Journal of Laws of 2020, item 374, as amended), in connection with the Regulation of the Minister of Science and Higher Education of 23 March 2020 on temporary restrictions applicable to the operation of some entities of the system of higher education and science in connection with the preventing, countering and combating of COVID-19 (Journal of Laws of 2020, item 911), it is hereby ordered as follows:

§1

1. In the academic year 2020/2021 classes at the University for students, doctoral students of doctoral schools, participants in doctoral studies and postgraduate and further education students shall, subject to section 2, be provided using remote (distance) learning methods and techniques, including the use of infrastructure and software ensuring synchronous and asynchronous interaction between students and lecturers (remote/distance teaching and learning).
2. Courses which, in view of the stage of education and the specific nature of the course, in particular those related to access to laboratory infrastructure, should not be provided remotely (as laid down in section 1), may be provided at the premises of a higher education institution in whole or in part.
3. Physical education classes shall be taught in the form and extent specified by the director of the Physical Education and Sport Centre.
4. Courses referred to in section 2:
 - 1) which are taught to students shall be identified and determined by the dean;
 - 2) which are taught to doctoral students of doctoral schools shall be identified and determined by the head of the doctoral school of a given School (*szkoła dziedzinowa*) in consultation with the vice-rector responsible for the Doctoral School of Adam Mickiewicz University;
 - 3) which are taught to participants in doctoral programmes shall be identified and determined by the head of the doctoral programme in consultation with the vice-rector responsible for the Doctoral School of Adam Mickiewicz University;
 - 4) which are taught to post-graduate students or students of further education courses shall be identified and determined by the head of the post-graduate studies or further education course(s) in consultation with the competent dean;

- 5) which are taught to students of further education courses or training courses offered by the Open University shall be named by the Rector's Representative for the Open University in consultation with the respective Vice-Rector.

§2

1. Remote (distance) teaching and learning shall be conducted using information technologies recommended by the Distance Learning Support Centre.
2. Remote (distance) teaching and learning shall take place in real time as provided for in the time table (schedule of classes) and in observance of the principles governing the division of students into groups.
3. An academic teacher who is unable to provide remote (distance) teaching shall immediately inform the dean of the same, in which case the dean shall create conditions for providing remote (distance) teaching in the buildings of the unit headed by the dean.
4. The provisions of section 3 shall apply accordingly to students and doctoral students.

§3

1. Classes referred to in §1 section 2 and in the case specified in §2 sections 3 and 4 shall be taught under the applicable sanitary regime taking into account the decisions, recommendations and guidelines of the State Sanitary Inspectorate bodies.
2. The Chancellor shall issue binding guidelines related to the fulfilment of the conditions set forth in section 1. In particular, the Chancellor shall determine:
 - 1) requirements relating to the adaptation of the facilities of the University to make classrooms and other premises available in connection with the implementation of the regulation;
 - 2) the frequency of cleaning and disinfection of the University buildings, their elements, classrooms, sanitary facilities and equipment;
 - 3) the method of placing viral disinfectants in the University buildings;
 - 4) and shall establish procedures for the management of COVID-19 symptoms in students, doctoral students and employees.
3. The dean shall verify whether student internships, work placements and field classes are necessary and, if they are necessary, to what extent they are necessary, and may agree to organize them, however the provisions stipulated in this paragraph must be always observed.
4. The dean shall make relevant decisions on the internships and work placements of doctoral students, in particular how they should be organized and for how long.

§4

The academic teacher shall provide students with the possibility of remote consultations (tutorship) in real time according to the duty roster specified in the unit. The provisions of §2, sections 3 and 4 shall apply accordingly.

§5

1. Persons responsible for the education process, as defined in §1, section 4, shall:
 - 1) by 15 September 2020 – specify the courses referred to in §1, section 2 and inform students how the courses will be taught in the manner customary in a given unit;



- 2) by 28 September 2020 – define a course plan, taking into account the principle that on a single day one student group may be taught using one form of teaching only (remote or in-house).
2. Between 1 and 15 October 2020, deans shall organize preparatory classes in remote education for first-year students. Other students may also participate in preparatory classes.
3. By 20 September 2020 the Education Support Centre shall prepare guidelines explaining how the preparatory classes referred to in section 2 should be organized and provided.

§6

The provisions of this Regulation shall apply *mutatis mutandis* to directors of branches and heads of general academic centres (*jednostka ogólnouczelniana*).

§7

The Regulation shall enter into force on the day of its adoption.

RECTOR

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