

[BUFS]Fact Sheet for Fall Semester 2023

ACADEMIC CALENDAR

FALL SEMESTER

- Orientation day: Week of September 1st to 7th, 2023
- Classes: September 1st to December 21st, 2023
- Exams: 7th and 15th week of the semester

SPRING SEMESTER

- Orientation day: Week of March 4th to 8th, 2024
- Classes: March 2nd to June 21st, 2024
- Exams: 7th and 15th week of the semester

GENERAL INFORMATION ABOUT COURSES

Exchange students can select courses from **two different categories**, according to their individual needs and Korean proficiency level. Please note that all courses are taught in Korean or English.

Division of International Studies(Korean Language & Culture Education Track)

Courses are taught in Korean

Division of International Studies(Global Business Administration Track)

Courses are taught in English.

Course search at www.bufs.ac.kr/bbs/group.php?gr id=inter

ELIGIBILITY FOR STUDENT MOBILITY

- Student eligible to apply for the student mobility program should be currently enrolled at the home university, preferably completed at least 2 semesters with no underlying ailments that require a medical care
- Nominated officially by the home university
- It is to be noted that the host university reserves the right reject nominated students.

NOMINATION AND APPLICATION PROCEDURES

NOMINATION AND APPLICATION PERIODS

- Nomination: April 17th – May 19th, 2023
- Application: May 15th – June 9th, 2023

NOMINATION PROCESS

(Step 1) Required documents you need to submit at the host university

① Paper-based **BUFS Application Form** (see attached file provided by BUFS)
(Students will also be required to complete **On-line Application Form later when application site opens**. We will send you the link and instructions when available but meanwhile complete the paper-based BUFS Application Form)

② **A Certificate of Enrollment** issued by your home university

- * If you come from **non-OECD nations**, the Certificate of Enrollment has to be either “Apostille” certified (if your country is a member nation in the Hague convention) or **“Korean consul” certified** with a notarized copy of English translation attached if the original documents are not in English.
- * 36 OECD member nations include France, Italy, Germany, Poland, Mexico, UK, USA, Turkey, Spain, etc. Please check google site if your country belong to an OECD member nation

③ A copy of Bank Balance (Only if you come from Non-OECD nations)

- * Statement of Bank Balance with at least 4,000 dollars per semester

④ A copy of Passport (“the actual size”)

⑤ TOPIK Score result *(ONLY If it applies to you)

*Note: The required documents in the (Step 1) will be accepted by EMAIL, and should be sent in a **PDF format** with all the required documents in an original size, **combined in “one single PDF attachment file” preferably before June 9, 2023.**

(Step 2) “Certificate of Admission” issued by host school

Upon receiving (Step 1) documents from BUFS-bound students, we will apply for “Certificate of Admission” at the Immigration Office of Korea, Ministry of Justice.

(Step 3) Visa application documents

After receiving approval from the Korean Immigration, we will email the “Certificate of Admission” along with other visa application documents to you.

- A copy of Agreement
- University Business Registration Certificate
- Letter verifying your place of stay
- Other additional documents, if any

(Step 4) Visa application

Upon receiving the “Certificate of Admission” and other documents by email from our side, PRINT OUT the documents using a color printer, and then, along with other additional documents, if any, student shall apply for Student Visa (D-2) at the nearest Korean Embassy/Consulate at student’s home country as soon as possible. This is because more waiting period of visa applicants as backlog grows, as well as there were previous cases where the embassies suspended visa services indefinitely affected by the pandemic.

Applying for the visa within Korea is NOT allowed by the Immigration Law of Korea, albeit he or she is from the partnership university.

In some cases, students may be required to submit “additional documents” at the discretion of the embassy. For this matter, we refer you to the Korean Embassy/Consulate when you are applying for your visa.

***Important:** Student are required to apply for his/her visa at his/her HOME COUNTRY and must NOT enter Korea BEFORE obtaining Student Visa (D-2).

***Note:** The submission of the visa application documents **does NOT automatically** guarantee your entry visa to Korea because the visas are issued at the discretion of the embassy.

(Step 5) Notice to host university

After successfully submitting your visa documents, please inform me of the following details via email without delay with your name and name of your home university

- Where to notify: lesokwon@bufs.ac.kr

Visa status

Dorm check-in date(with Expected Arrival Date)

Flight schedule

KakaoTalk ID

‘Download the KakaoTalk app on your smartphone(instructions can be found by searching on Google)’

Dormitory

Designated Dorm Check-in Period

“Tentatively” August 30(Mon), 31(Tue), 2023 (Korea Standard Time)

Students will be permitted to check in ONLY during the designated dorm check-in period.

Tuberculosis Test (TB)

All students residing in the dormitory at the host university are required to take a Tuberculosis Test (TB) after you check in the dorm. This test will be arranged by the host university and the local clinic. (Cost: about 6,000 Korean won), and you will be informed of the test date after checking in the dorm.

Dormitory Fees

University On-campus Dorm fees for the Regular Semester (“Double Occupancy”)

- Students studying for One Semester (from the class start date of the new semester to the last day of final exam): 904,000 won + 100,000 won (deposit money) = 1,004,000 won/semester (“approx.” 3 months & 3 weeks)
- Students studying for One Year (based on his/her 1st semester at the host school): 1,396,000 won/semester + 100,000 won (deposit money) = 1,496,000 won (“approx.” 5 months & 2 weeks)
- Students staying in the on-campus dorm are required to choose one of the following meal options (Price is subject to change):
 - (Option 1) 116 meals * 3,700won = 429,200won
 - (Option 2) 174 meals * 3,500won = 609,000won
 - (Option 3) 232 meals * 3,300won = 765,600won
- Korea is evolving but still NOT quite a vegetarian-friendly environment yet, where we cater dishes exclusively for and in favor of the vegetarians, or other special dietary requirements. Meals offered at a canteen are arranged in a way that you can choose the meal that suits your diet but the caveat is that your range of selections may be limited vis-à-vis non-vegetarians.

- After checking in the dorm, you just wait until the dorm office issues your dorm payment notice. Upon receiving the dorm bill, prepare cash in Korean won, visit the on-campus bank, and have the clerk transfer the money into dorm designated account. In the dorm bill, it will include your name, virtual bank account number which is distinctive to each individual. The dorm office doesn't accept credit card.

National Health Insurance of Korea Mandatory for the D-2 visa holder

- International students holding a D-2 student visa and who are at the host university for one semester or more are subject to the National Health Insurance Services of Korea (NHIK), regardless of whether you have purchased a private insurance at your home country before coming to Korea. Students are required to be under this plan for the entire study period.
- In addition to the NHIK Plan, students are required to purchase their "Private Insurance" with a repatriation and medical evacuation clause included before coming to Korea. This is because the NHIK plan does not provide these coverages, and the NHIK plan kicks in only after your Alien Registration Card (ARC) is issued, which normally takes at least a month, and we don't want any medical coverage blind spot. For that reason, and as a backup measure, we require you to purchase a private insurance in your home country that offer medical coverage for the entire period of your study before coming to Korea to complement areas not covered entirely by the NHIK.

Check lists before arriving in Korea

If it requires Korean address:

65 Geumsaem-ro, 485 Geumjeong-gu, Busan, Korea 46234 Busan University of Foreign Studies On-campus University Dormitory Tel: +82-51-509-5322

1. Download the KakaoTalk app on your smartphone (instructions can be found by searching on Google)
2. Purchase PRE-Paid SIM Card before departure
3. Thermometer for checking body temperature
4. blanket, pillow (if possible)

5. Soap, towels, sanitary items
6. Adapter (Standard voltage in Korea is 220 volts)
7. Cell phone recharger
8. Prescription drugs (if any)
9. Any additional items you deem necessary