

## **Instructions for completing the application forms for a scholarship to study in Israel**

### **Please carefully read and follow these instructions**

1. Application forms should be filled in 3 copies. To each copy you should attach a copy of all the documents required for this application. These three complete copies should be sent to the Israeli Embassy or the relevant local organization coordinating the applications.
2. Academic year: Applications should be submitted for the upcoming academic year.
3. Country of origin: You should apply in the country of your citizenship even if you are currently residing outside that country. You cannot apply directly to the Israeli Ministry of Foreign Affairs and in most countries you must apply through the local authority and not directly through the Israeli embassy. Students who hold citizenship in more than one of the countries listed on our website as eligible for application may apply only in one of these countries.
4. Photograph: Please staple one photo to each copy of your application.
5. Scholarship required: You can choose either a short-term scholarship or a long-term scholarship.
  - 5.1. Short Term Scholarship - granted for a Summer Language Course (Ulpan). At present the Ulpan course that we offer is a [3-4 week program at the Ulpan of the University Haifa](#).
  - 5.2. Long Term Scholarship - granted for a period of maximum 8 months (one academic year). Students may apply to the programs are listed below:
    - 5.2.1. Post Doctorate Program: Students will need to present a research plan and an acceptance letter from an Israeli supervisor at one of the Israeli universities.
    - 5.2.2. Research program: Students may create their own research program under the supervision of an Israeli supervisor from one of the Israeli universities. Candidates will need to present a research plan and an acceptance letter.
    - 5.2.3. Ph.D Students: Ph.D students who are registered for Ph.D studies in Israel may apply for a one academic year (8 months) scholarship from the Ministry. This scholarship is not renewable and the student will need to find other sources to finance the full degree. Registration to the Ph.D program is the student's responsibility. The student will need to meet the Israeli university requirements for the Ph.D program.
    - 5.2.4. M.A. students: M.A. students who are registered for M.A. studies in Israel to apply for a one academic year (8 months) scholarship from the Ministry. This scholarship is not renewable and the student will need to find other sources to finance the full degree. Registration to the M.A.

program is at the student's responsibility and the student will need to meet the university requirements for the M.A. program.

5.2.5. Overseas and International programs: It is possible to register to one of the Overseas or International Programs under the following restrictions: The scholarship will be given for one academic year (8 months) only and NOT for the full program. Tuition fees will not include extra courses such as summer Ulpan, Arabic language course, or any other additional course offered by the Overseas or International Program.

5.2.6. Special Programs: Some Israeli universities offer special post-graduate programs in English. It is possible to register to one of these special programs under the following restrictions: The scholarship will be given for one academic year (8 months) only and NOT the full program. The scholarship will cover only part of the tuition fee. It is imperative to verify the nature and the cost of the special program before registration. Students may apply for scholarships from other sources in order to cover the high cost of the programs.

6. Personal details: Please fill out your personal details as clearly as possible, preferably in block letters. This information will be used to contact you during the process of application, so please specify any other mailing address, additional telephone numbers and additional e-mail addresses (please print clearly!).
7. Universities: You may apply to any of the [Israeli institutions of higher education academically recognized by the Israeli Council for Higher Education](#). Important: The tuition fee covered by the MFA scholarship for some of these institutions may be only partial! Please verify the details in advance!! Each university has a different registration procedure. Please check the website of the relevant institution.
8. Current and previous University Education: Please specify any previous academic experience you have, including your current studies. It is important to know when you started the degree, how long it will take to complete, and what degree will you receive upon graduation. It is extremely important for us to know if the regular academic course in your country leads directly to M.A. and there is no separate degree for BA. Such students will need to complete at least three years of studies in their degree program.
9. Language Skills: Please try to be as accurate as possible in describing your language skills. If you conduct your research/studies in English (and you are from a non-English speaking country) you will need to present proof of English language studies at a sufficient level from an academic institute, or present the result of one of the common English language tests such as: TOEFL, GRE, IELTS and GMAT. If you intend to pursue your research/studies in Hebrew, you will need to present proof of a sufficient level of Hebrew, such as Ulpan results or the psychometric exam.
10. Present occupation: It is important for us to know if the scholarship is related to your present occupation and whether it could help you upgrade or improve the

quality of your current occupation. You should also specify if you will need permission to leave your current employment for a year of study in Israel.

11. Medical Health Certificate: It is extremely important to have this form completed accurately by your family doctor. Failing to do so or providing false information might result in difficulties with the health insurance company that insures our students. Applications that lack this form will not be accepted.

After you have read this long instruction sheet, you are welcome to complete the application forms.

Please make sure to enclose the following documents with your application form:

1. Detailed letter describing the field you intend to study in Israel, specifying the university you wish to attend
2. Curriculum Vitae
3. Copies of letters exchanged with Israeli universities or the Israel supervisor (in the case of a research project)
4. Official original (or notarized copy) of academic records of all relevant studies and test scores, diplomas attesting the completion of an academic degree, including a transcript of student records
5. At least two (2) letters of recommendation from lecturers/professors who taught the candidate
6. Three (3) photographs

We would like to wish you best of luck.

If you have any other questions please write to:  
[scholarship@mfa.gov.il](mailto:scholarship@mfa.gov.il)