KITAMI INSTITUTE OF TECHNOLOGY
Short-term Exchange Program Fact Sheet 2025/26

Contact Information

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Academic Schedule

	Spring Semester	Fall Semester
Nomination Deadline	**November 23, 2024**	**May 24, 2025**
Application Deadline	**November 30, 2024**	**May 31, 2025**
Semester Dates	April 1 – September 30	October 1 – March 31
Lecture Period (including Final Exams)	Early April to mid-August	October 1 to mid-February
Course Registration Period	Around the first week of April	Around the first week of October

*Please note that during the exchange period of graduate students within the short-term exchange program, academic guidance or supervision from teaching staff of our university for writing a master's thesis and own experiments for the purpose of writing a master's thesis will not be permitted.

Language Requirement

No language certificate required

*Exchange students must have sufficient knowledge of Japanese or English in order to attend and participate in lectures, discussions, and seminars held at Kitami Institute of Technology.

*Classes will be taught mainly Japanese (a few classes taught in English), so we strongly recommend students who have experience or an interest in learning Japanese.

Application Procedure

The required documents should be compiled by partner universities and submitted via email or cloud storage by the respective deadlines.

*Excel forms should not be converted to PDF, but should be submitted as Excel.

Required documents

[Nomination]

01 Nomination Form   *Prepared by partner universities

[Application]

02 Application Form for Short-term Exchange students

03-1 Application for Certificate of Eligibility

-Please enter the necessary information in the yellow sections of the tabs for "身分事項 1," "身分事項 2," and "申請情報入力(区分 P)". You may need to enter information in areas other than yellow, depending on whether you have answered the question.

03-2 Japanese Language Ability for COE

04 KIT Dormitory Application Form

05. All academic transcripts for undergraduate studies and above

06. Copy of passport

07. Photo for Student ID and Residence Card

   - JPEG, GIF, PNG or any other image file format

   -Taken within 6 months

   -No hat, facing front

   -No background (including shadows)

08. A certificate of scholarship if applicable.

Accommodation

On-Campus KIT Student Dormitory is available

   *If there are not enough rooms in the dormitory, students may be referred to another room.

-Private room (approx. 13.4 m²), shared bath and toilet

-Fully furnished: desk, chair, locker, bed (with mattress and bedding), refrigerator, small kitchen (with hot water supply and induction cooker), blind curtains, heating facilities, Internet facilities

Dormitory fee (including utility fee)	**About 18,000 JPY / month**
Miscellaneous fees	**7,000 JPY / month**
Monthly amount (total)	**About 25,000 JPY / month**

   *The fee will be reviewed annually.
   *Entrance fee of 10,000 JPY (one time only) is not included.

Support for Exchange Students

   -Orientation

   -Tutor Students

   *Each exchange student will be supported by a KIT student as a tutor.

   -KIT Scholarship 10,000 JPY/month

   *There are restrictions on co-subsidization with other scholarships.

   -Japanese language classes for exchange students