

STATUTES

Adam Mickiewicz University, Poznań

Part I. General provisions

Chapter I. University and its responsibilities

§1

1. Adam Mickiewicz University, Poznań, hereinafter referred to as the "University", is a public academic institution.
2. The seat of the University is the city of Poznań.
3. The official abbreviation of the name "Uniwersytet im. Adama Mickiewicza w Poznaniu" is "UAM".
4. The English language name of the University is "Adam Mickiewicz University, Poznań" and its official English abbreviation is "AMU".

§2

1. The University operates under the Act of 20 July 2018 - The Law on Higher Teaching and Learning and Science, hereinafter referred to as the "Act", its implementing rules, the Statutes and on the basis of separate provisions in so far as they relate to higher teaching and learning institutions.
2. Matters not regulated by the regulations referred to in section 1 shall be regulated in accordance with academic tradition and good practice.
3. The University shall be supervised by the minister responsible for higher teaching and learning and science, hereinafter referred to as the "minister", to the extent determined by the Act.
4. The Faculty of Theology of the University shall additionally be under the supervision of the authorities of the Catholic Church, represented by the Archbishop of Poznań - the Faculty Grand Chancellor. This supervision concerns the selection of academic teachers for teaching Catholic theology and the compliance of the study programme of Catholic theology studies with the provisions of relevant documents of the Holy See in force.

§3

1. The basic responsibilities of the University are defined by the Act. These include in particular:
 - 1) research, provision of research services, cooperation with the socio-economic environment and transfer of knowledge and technology to the economy;
 - 2) graduate studies, post-graduate studies or other forms of teaching and learning;
 - 3) training of doctoral students;
 - 4) training and promotion of research staff, in particular the staff of the University;
 - 5) creation of an environment integrating research, teaching and learning and development of a social dialogue culture;
 - 6) dissemination and multiplication of the achievements of science, culture and technology, including by collecting and making available library, information, archival and museum collections;
 - 7) creation of conditions for the comprehensive development of students and doctoral students;
 - 8) acting for the development of local and regional communities;
 - 9) creating conditions for persons with disabilities to participate fully in the process of recruiting students to the University, in teaching and learning and in research;
 - 10) running student halls of residence and student canteens.
2. Every member of the University community shall contribute to the performance of the University responsibilities and shall take care of the good name of the University.
3. The University offers teaching and learning to students and doctoral students in the spirit of love of truth, respect for freedom and human rights, a sense of responsibility for the Polish state, strengthening the principles of democracy and working for the protection of the natural environment.
4. In performing its responsibilities, the University cooperates with domestic and foreign scientific, teaching and learning, artistic, economic and other institutions and participates in the creation of the European Higher Teaching and learning Area and the European Research Area.

§4

The University, in pursuing its mission, is guided by:

- 1) the principles of freedom of research, freedom of scientific and artistic creation, freedom to teach, searching for truth in the dialogue between individuals and various groups and the sciences they practise, respect for distinct opinions and mutual kindness;

- 2) the principle of unity of science and teaching and learning based on creative research thought and the results of research.

§5

1. The staff of the University and the students and doctoral students form a University community united by one mission.
2. The community participates in the management of the University under the rules laid down in the Act and the Statutes, including by the bodies whose selection rules are specified in the Act and the Statutes.
3. All members of the academic community are entitled to equal treatment. Both female and male forms of position and function names may be used in official documents of the University.
4. On the principles laid down in the Act and in separate regulations, the University may operate organizations associating employees, students, doctoral students and graduates, and other persons associated with the University, who pursue objectives that are not in conflict with those of the University.
5. The University maintains ties with its graduates.

[...]

Part II. Governance

Chapter I. General provisions

§24

The governing bodies of the University are:

- 1) rector;
- 2) senate;
- 3) University Council;
- 4) scientific council of the discipline.

§25

1. The University and its organisational units may have councils or other advisory and consultative bodies which are not bodies of the University.
2. The advisory and consultative bodies are:
 - 1) the council of the School;
 - 2) the scientific council of the doctoral school;
 - 3) the dean's council;
 - 4) the branch council;
 - 5) the council of a general academic centre;
 - 6) the education council;
 - 7) the general session of faculty staff referred to in §61
3. The rector may establish other advisory and consultative bodies by order. The rector shall specify the name, composition and responsibilities of such body in the act establishing the council or another body.
4. The voting rules specified in §49 shall apply accordingly to voting in all advisory and opinion-forming bodies operating at the University.

Chapter II. The Rector

§26

1. The rector governs the University and represents it outside.
2. The rector's responsibilities include matters concerning the University, with the exception of those matters reserved by the Act or Statutes for other bodies of the University. The responsibilities of the rector include in particular:

- 1) preparation of the draft statutes and the draft development strategy of the University;
 - 2) reporting on the implementation of the University's development strategy;
 - 3) appointing persons to perform executive functions at the University and dismissing them;
 - 4) ensuring the implementation of the regulations in force at the University;
 - 5) conducting personnel policy at the University;
 - 6) determining the structure of the University;
 - 7) establishing studies at a specific degree programme, level and profile;
 - 8) establishing post-graduate studies and other forms of teaching and learning;
 - 9) establishing doctoral schools;
 - 10) financial management of the University;
 - 11) establishing principles for the distribution of financial resources within the University;
 - 12) reporting to the senate on the activity and finance plan;
 - 13) submitting the number of candidates to the university council as defined in the Act and in the Statutes.
3. The rector shall be the superior of the staff, students and doctoral students of the University. The rector shall perform activities in the field of labour law as well as activities resulting from the official reporting lines at the University.

§27

The rector may be a person who has at least the degree of *doktor habilitowany*.

§28

1. The rector may appoint representatives, specifying the scope of their activities.
2. The rector shall appoint its representative for equal treatment.

§29

In the period from the date on which the rector's mandate expires until the date on which the rector is elected, the rector's duties shall be performed by the most senior deputy rector.

Chapter III. The Senate

§30

1. The responsibilities of the senate shall include the matters laid down in the Act and the Statutes.
2. The responsibilities of the senate shall include, in particular:
 - 1) adopting the statutes and interpreting them in a binding manner;
 - 2) adopting a strategy for the development of the university and approving a report on its implementation, as well as defining the main directions of University activities;
 - 3) adopting annual rector's reports on the activities of the University, the university council on its activities and reports of general academic units;
 - 4) evaluating the functioning of the University;
 - 5) expressing opinions on the draft amendments to the University structure;
 - 6) conferring the title of *doctor honoris causa*;
 - 7) determining the detailed procedure for the award of the academic degree of *doktor habilitowany*;
 - 8) awarding the degree of *doktor* in a field of science;
 - 9) determining the procedure for the award of the academic degree of *doktor*;
 - 10) defining the procedure for the establishment and scope of activities of the committee referred to in §43, section 7;
 - 11) defining non-statutory requirements for the conferment of the academic degree of *doktor* or additional conditions of eligibility for defence;
 - 12) adopting the regulations of doctoral schools;
 - 13) defining curricula for doctoral schools;
 - 14) adopting study regulations and establishing programmes of study, post-graduate programmes and other forms of teaching and learning;
 - 15) laying down the conditions, procedure and date of the beginning and end of admission to degree programmes;
 - 16) determining how learning outcomes are validated;
 - 17) performing responsibilities related to the assignment of levels of the Polish Qualifications Framework to qualifications awarded on completion of post-graduate studies and the inclusion of qualifications awarded on completion of post-graduate

- studies and other forms of teaching and learning into the Integrated Qualifications System;
- 18) appointing and dismissing members of the university council;
 - 19) consulting on candidates for the position of rector;
 - 20) making recommendations to the university council and the rector in respect of their responsibilities;
 - 21) nominating candidates for representative institutions of higher learning and science.
3. The regulations referred to in section 2, subsections 12 and 14 shall be agreed with the competent body of the doctoral student government or student government.
 4. The doctoral student government shall be consulted in order to establish the curriculum referred to in section 2, subsection 13. The doctoral student government shall give its opinion within seven days of the receipt of the curriculum.
 5. The senate shall have the right to express an opinion of the University community in all matters. An application for an opinion may be submitted by the rector or at least ten members of the senate.

§31

1. The senate shall comprise the rector as chairperson and fifty-eight senators.
2. The senate shall be composed as follows:
 - 1) the number of representatives of academic staff employed in the positions of *profesor* and *university professor* shall be thirty-one;
 - 2) the number of representatives of academic staff employed in positions other than those referred to in section 1 shall be nine;
 - 3) the number of representatives of non-academic staff of the University shall be six;
 - 4) the number of representatives of students and doctoral students shall be twelve.
3. Representatives referred to in section 2 shall be elected in constituencies. Constituencies shall be designated by the University's electoral committee, taking into account the number of staff in each School and each faculty.
4. The distribution of seats in the senate between representatives of students and doctoral students shall be made by the senate, in proportion to the number of both groups in the University, taking into account the number of students and doctoral students as at 31 December of the year preceding the beginning of the senate's term of office, ensuring that each of the groups mentioned has at least one representative.

§32

1. Ordinary sessions of the senate shall be convened by the rector at least once every three months.
2. Extraordinary sessions of the senate shall be convened by the rector on his or her own initiative or at the written application of at least ten members of the senate, specifying the subject matter of the session. In the latter case the date of the session shall be set no later than ten days after the date of receipt of the application.

§33

1. A session of the senate shall be convened by means of a notice containing an agenda. The notice shall be sent to the members of the senate not later than seven days before the session date.
2. Proposals for the extension and amendment of the agenda of the senate may be made only at the beginning of the session of the senate. Proposals shall require a vote.
3. Extraordinary sessions of the senate to consider particularly urgent matters may be convened without meeting the requirements set forth in section 1. The rector is obliged to give notice of the subject matter of the session.

§34

1. The senate session shall be chaired by the rector or a member of the senate designated by the rector.
2. A session of the senate in which an application for the dismissal of the rector is considered and during which the rector's annual report on the activities of the University is heard shall be chaired by the most senior member of the senate who is a representative of academic teachers employed in the position of *profesor* or *university professor*.
3. The provision of section 2 shall also apply to the chairing of a session of the senate in the part where the senate makes recommendations to the rector with regard to the performance of the rector's responsibilities and investigates the suspension of the implementation of a resolution of the senate by the rector under the internal supervision procedure.

§35

1. The sessions of the senate shall be attended in an advisory capacity by:
 - 1) deputy rectors;
 - 2) chancellor;
 - 3) bursar;
 - 4) director of the University Library;
 - 5) representatives of the trade unions operating at the University, one from each union.
2. The rector invites in an advisory capacity persons other than those mentioned in section 1 to a session of the senate, if it is justified by the subject matter of the senate's deliberations, and in particular invites a faculty dean if the subject matter of the senate's deliberations concerns the faculty which the dean manages.

§36

1. The senate may set up standing committees and committees to deal with specific matters. In a resolution to set up a committee, the senate shall specify the name, composition and responsibilities of the committee.
2. Each committee referred to in section 1 shall include at least one representative of students or doctoral students who are members of the senate.

Chapter IV. University Council

§37

1. The responsibilities of the university council shall include matters specified in the Act and in the Statutes.
2. The responsibilities of the university council shall include in particular
 - 1) expressing opinions on the matters specified in the Act;
 - 2) monitoring the activities of the University within the scope specified in the Act;
 - 3) approving reports within the scope indicated in the Act;
 - 4) appointing candidates for the rector after the senate has given its opinion;

- 5) expressing opinions on the establishment and termination of the employment relationship with the chancellor;
- 6) undertaking activities concerning the recovery plan within the scope indicated in the Act.

§38

1. The University Council consists of nine persons, including
 - 1) eight persons appointed by the senate, half of whom are from outside the University community;
 - 2) the president of the student government.
2. Candidates for a member of the university council referred to in section 1, subsection 1 may be proposed by:
 - 1) the rector, up to a maximum of eight candidates;
 - 2) a group of at least twelve senators, up to a maximum of eight candidates.
3. Candidates shall enclose a curriculum vitae and a declaration of compliance with the requirements laid down in the Act with their consent to be members of the university council. The template of the declaration form shall be specified by the rector, except for a lustration declaration which shall be submitted in accordance with the applicable legislation.
4. The legislative body of the student government shall be obliged to notify the rector in writing of each appointment of the government president within three working days of the appointment.
5. Within seven days of the election the president of the student government shall forward to the rector a declaration of compliance with the requirements for membership of the university council as laid down in the Act for this position.

§39

1. After appointing the members of the university council referred to in §38, section 1, subsection 1, the senate shall elect the chairperson of the council from among council members from outside the University community.

2. A candidate for the chairperson of the university council shall be proposed by the rector or senator.
3. The provision stipulated in sections 1 to 2 shall apply accordingly to the election of the chairperson of the university council during the term of office.
4. The chairperson shall direct the work of the council and convene its sessions at least once every six months.

§40

1. The university council shall adopt regulations specifying the procedure for its operation.
2. A session of the university council may be convened at the application of the rector or the senate. In such a case, the chairperson of the council shall rule that the session be held immediately or shall set a date of the session, but not later than ten days after the date of receipt of the application.
3. The university council shall adopt resolutions on the responsibilities defined in the Act and in the Statutes not later than within fourteen days of the receipt of the application from the rector or the senate, unless the applicant indicates a longer deadline. In particularly justified cases, the university council shall adopt resolutions immediately.
4. A session of the university council may be attended by persons invited by the chairperson of the university council.
5. The chairperson of the university council shall immediately forward resolutions of the council to the rector.

Chapter V Scientific council of the discipline

§41

1. The scientific council of the discipline shall operate within a faculty.
2. If the establishment of a scientific council of the discipline within a faculty would violate the provisions of the Act, the council shall operate at the School, in compliance with the principles set forth in §74 section 1 subsection 2.

3. The term of office of the scientific council of the discipline shall be four years and shall commence on the date on which the term of office of the rector begins.

§42

1. The function of the chairperson of the scientific council of the discipline operating within the faculty shall be performed by the dean.
2. Until the appointment of the dean, the function of the chairperson of the scientific council of the discipline shall be performed by the most senior member of the council who has at least the academic degree of *doktor habilitowany*.
3. The function of the chairperson of the scientific council of the discipline operating within the School shall be performed by the deputy rector in charge of the School.

§43

1. The scientific council of the discipline shall have the following responsibilities:
 - 1) development of the research policy within the discipline for which the scientific council is responsible, in cooperation with the dean and the competent deputy rector in charge of the School;
 - 2) development of the policy for the evaluation of research within the discipline for which the scientific council is responsible, in cooperation with the dean and the competent deputy rector in charge of the School;
 - 3) award of degrees in the discipline for which the scientific council is responsible, and degrees in the field of art - a doctoral degree and a post-doctoral degree, together with the performance of related activities;
 - 4) submission of an application to the senate to define the procedure for the conferment of the academic degree of *doktor* in the discipline for which the scientific council is responsible;
 - 5) submission of an application to the senate to define non-statutory requirements for the conferment of the degree of *doktor* in the discipline for which the scientific council is responsible, or additional conditions for admission to defence;
 - 6) development of detailed criteria for the periodic evaluation of academic staff in accordance with the criteria adopted by the School Council;

- 7) nomination of a candidate for the dean and the deputy dean.
2. The scientific council of the discipline shall appoint a candidate for the dean at its first session in a given term of office, and a candidate for the deputy dean at the first session after the dean's appointment.
3. If the rector does not accept a candidate for the dean nominated by the scientific council of the discipline, the council shall immediately nominate a new candidate. If the rector does not accept a new candidate, the rector shall appoint the dean on his or her own initiative, justifying his or her decision.
4. In the case of a candidate for the dean, section 3 shall apply accordingly.
5. The provisions of sections 2-4 shall apply accordingly to the appointment of the dean and the deputy dean during the term of office.
6. The scientific council of the discipline shall have the right to express an opinion on all matters, in particular those concerning research, development work, and teaching and learning in the scientific discipline for which the scientific council is responsible. An application for an opinion may be submitted by the rector, senate, dean or at least ten members of the council.
7. The scientific council of the discipline may appoint a committee to carry out activities in the procedure for conferring the degree of *doktor*.

§44

1. A member of the scientific council of the discipline may be an academic staff member who satisfies the requirements of the Act as regards membership in a University body, who is employed by the University and whose employment at the University is his or her primary employment and who holds at least the degree of *doktor* and who, in a statement about the field of science and discipline which he represents has stated that he represents at least 50% of the discipline or disciplines covered by the scope of activity of this council.
2. The number of persons entitled to membership in the scientific council of the discipline shall be determined by 30 April of the year in which the term of office of the council begins by:
 - 1) the dean - if the council operates within a faculty;

- 2) the deputy rector in charge of the School - if the council operates within the School; the basis for this determination shall be the data provided by the deans of the faculties that make up the School.

§45

1. If the number of academic staff holding the academic degree of *doktor habilitowany* or the title of *profesor* who meet the requirements laid down in §44, section 1 does not exceed eighty, the scientific council of the discipline shall be composed of the following members:
 - 1) all eligible academic staff holding the degree of *doktor habilitowany* or the title of *profesor*;
 - 2) representatives of eligible academic staff holding the degree of *doktor* shall represent a number equivalent to 20% of the membership of the council; if the number of eligible persons is lower, all eligible persons shall be members of the council.
2. The number of representatives referred to in section 1, subsection 2 shall be determined by the body referred to in §44, section 2, using appropriate rounding up to the nearest whole number.
3. If, after 30 April of the year in which the term of office of the scientific council of the discipline commences, the number of eligible academic staff holding the academic degree of *doktor habilitowany* or the title of *profesor* increases, but does not exceed eighty, the electoral committee of the University shall order the composition of the Council to be supplemented and also orders supplementary elections to elect the representatives referred to in section 1, subsection 2. The composition of the scientific council of the discipline shall be supplemented with effect from 1 September following the date on which the senate orders elections. If the number of persons referred to in the first sentence is reduced within this period, the number of representatives holding the academic degree of *doktor* shall not be changed.
4. If the need arises to appoint representatives referred to in section 1, subsection 2, half of the representatives shall be persons with the highest indicators of scientific effectiveness used in the evaluation of the scientific discipline they represent in the last two calendar years preceding the election year. If necessary the relevant committee shall round up the required number of representatives. The list of persons with the highest academic performance indicators is established by the dean and submitted to the relevant electoral

committee. Any voter entitled to vote within the scope of the electoral committee's activities has the right to appeal to the University electoral committee regarding the established list. The appeal is lodged in writing within three days of the list being announced by the electoral committee.

5. In matters not regulated in section 4, the representatives referred to in section 1 subsection 2 shall be elected in accordance with the procedure laid down in §177 section 3.

§46

1. If the number of academic staff holding the academic degree of *doktor habilitowany* or the title of *profesor* who satisfy the requirements laid down in §44, section 1 exceeds eighty, the scientific council of the discipline shall include the following members
 - 1) eighty representatives of eligible academic staff holding the degree of *doktor habilitowany* or the title of *profesor*;
 - 2) twenty representatives of eligible academic staff holding the degree of *doktor*.
2. The scientific council of the discipline operating within the School shall have 60% of the representatives referred to in section 1 as equal number representatives of each faculty of the School. The remainder shall be representatives elected pursuant to the procedure laid down in §177, section 3.
3. If the scientific council of the discipline operating within the School is composed of representatives of more than one discipline, representatives referred to in §1 shall be elected separately for each discipline. The number of seats for each discipline is equal.
4. The seats remaining after the division made taking into account the indicators referred to in section 2 shall be given to the persons who received the largest number of valid votes in turn, taking into account the proportions indicated in section 1.
5. In the case of the election of the representatives referred to in section 1 subsection 2, the provision of §45 sections 4 and 5 applies accordingly.

§47

1. In order to perform the task defined in §43 section 1 subsection 7, the composition of the scientific council of the discipline operating within the faculty shall be extended to include the following employees of the faculty:
 - 1) academic staff holding the title of *profesor* or the academic degree of *doktor habilitowany* who have submitted a declaration of representation of a given field of science and discipline, regardless of the percentage share indicated;
 - 2) representatives of other academic staff in a number not less than 20% of the membership of the extended scientific council of the discipline;
 - 3) representatives of non-academic staff representing 5% of the membership of the extended scientific council of the discipline;

and

- 4) faculty students and doctoral students enrolled in training in the discipline covered by the scope of the faculty, whose academic supervisors are faculty staff, indicated by the competent student government body, who together account for 20% of the membership of the extended scientific council of the discipline.
3. The number of representatives referred to in section 1, subsections 2 to 4 and section 2, subsections 2 to 4 shall be determined by the competent electoral committee, with appropriate rounding up. The committee shall also distribute the seats among students and doctoral students in proportion to the number of such groups, ensuring that each of the groups referred to in section 1, subsections 2 to 4 and section 2, subsections 2 to 4 has at least one representative.
4. In the case of the election of the representatives referred to in section 1 subsection 2 and section 2 subsection 2, the provisions of §45 sections 4 and 5 shall apply accordingly.

§48

1. The scientific council of the discipline shall be convened by its chairperson at least once every three months.
2. The scientific council of the discipline may be convened at the application of the rector. In such a case, the chairperson of the council shall set the date of the session not later

than within ten days of the date of receipt of the application to that effect from the rector.

3. Apart from the case referred to in §43, section 1, subsection 7, a session of the scientific council of the discipline as defined in §47, section 1 shall also be convened at the application of at least 25% of its members. The provisions of section 2 shall apply accordingly.
4. A session of the scientific council of the discipline is convened by way of a notice containing the agenda. The notice should be sent to members of the council not later than seven days before the date of the session.
5. Proposals for extension and amendment of the agenda may be made only at the beginning of the session of the scientific council of the discipline. Proposals shall require a vote.
6. The sessions of the scientific council of the discipline are chaired by the chairperson of the council or a member of the council indicated by the chairperson.
7. The agenda of the scientific council convened in accordance with section 3 shall include only the matters for which it was convened.
8. The session of the scientific council of the discipline may be attended, with the right to speak, by:
 - 1) the rector or deputy rector;
 - 2) persons eligible in accordance with the regulations governing proceedings for the conferment of the academic degree of *doktor* and the conferment of the academic degree of *doktor habilitowany*;
 - 3) a person invited by the chairperson of the council - to the extent justified by the subject matter of the session of the scientific council of the discipline.
9. The provision of sections 3 and 7 shall apply accordingly to the body referred to in §47, section 2.

[...]

Part III. Executive functions at the University

Chapter I. General provisions

§52

The following persons shall hold executive positions at the University:

- 1) deputy rector;
- 2) dean;
- 3) deputy dean;
- 4) branch director.

§53

1. The persons referred to in §52 shall be appointed and dismissed by the rector according to the rules set out in the Act and the Statutes.
2. The rector shall appoint a person to hold an executive position whose responsibilities include student affairs or doctoral student affairs, after prior consultation with the student or doctoral student government respectively. Failure to adopt a position by the student government or doctoral student government within seven working days shall be deemed to constitute consent.
3. The rector shall dismiss from the executive position after consultation with the competent body of the University or another person holding the executive position.

§54

1. The rector shall appoint persons to perform executive functions from among academic teachers employed at the University as their primary workplace.
2. The candidate shall attach a declaration of compliance with the requirements specified in the Act to the consent to be appointed to perform the executive function. A template of the declaration form shall be specified by the rector, excluding the lustration declaration, which shall be submitted in accordance with the applicable regulations.
3. The appointment to perform the executive function shall be for a four-year term. Unless the Statutes provide otherwise, the term of office starts on 1 October of the year in which the rector's term of office begins.

4. The same person may hold the same executive function for not more than two consecutive terms. An incomplete term of office shall not count towards the number of such terms.

Chapter II. The deputy rector

§55

1. The rector manages the University with the help of deputy rectors, no more than seven.
2. The deputy rector is authorised to act on behalf of the rector within the scope determined by the rector, and in particular to issue administrative decisions, decisions and certificates.

§56

1. The office of deputy rector may be held by a person who has at least the academic degree of *doktor habilitowany*.
2. The term of office of a deputy rector begins on 1 September of the year in which the rector's term begins.

§57

The scope of duties of deputy rectors is defined by the rector in the rector's regulation, in which the rector informs the University community of his or her decision. The rector defines the scope of responsibilities of deputy rectors in a way that does not lead to a relationship of dependence between them.

§58

1. The deputy rector, within the scope of the authority granted by the rector, manages the School, supervising its activities, in particular as regards:
 - 1) preparation of the development strategy of the School in accordance with the University development strategy;
 - 2) cooperation between the deans of the faculties comprising the School, in particular with regard to interdisciplinarity, publication efficiency, and the impact of activities in a given discipline on society and economy;

- 3) cooperation between the deans of the faculties comprising the School in the field of teaching and learning, in particular with regard to interdisciplinary teaching and learning.
2. Furthermore, the deputy rector referred to in section 1:
 - 1) submits proposals to the senate for the establishment of programmes of study, post-graduate studies and other forms of teaching and learning at faculties which are part of the School;
 - 2) takes measures to ensure the quality of teaching and learning in the field of science in which the School provides teaching and learning;
 - 3) appoints candidates for evaluation committees for academic staff employed at faculties which are part of the School, in consultation with the competent dean;
 - 4) prepares an preliminary plan and a financial plan for the School;
 - 5) has at his or her disposal financial resources within the limits of the funds allocated and the authority granted, in accordance with the rules laid down by the rector;
 - 6) supervises the spending of funds allocated to the faculties which form part of the School;
 - 7) submits an annual report on the activities of the School to the rector;
 - 8) gives an opinion, in consultation with the competent dean, on candidates for the posts of heads of organisational units in the faculties which form part of the School.

§59

1. The deputy rector responsible for the training of doctoral students heads the doctoral school at the University.
2. Within the framework of his or her responsibilities referred to in section 1, the deputy rector shall in particular:
 - 1) exercise supervision over the training of doctoral students, including the implementation of the curriculum, and over applicants for the degree of *doktor* under the extramural mode;
 - 2) organise the admission process to the doctoral school;

- 3) monitor the quality of teaching and learning in the doctoral school and the quality of academic supervision;
- 4) issue administrative decisions related to the training of doctoral students within the scope defined by the rector;
- 5) use the funds within the limits of the funds allocated and the authority granted, in accordance with the rules defined by the rector;
- 6) establish interim evaluation committees in consultation with the relevant scientific council of the discipline;
- 7) supervise the way interim evaluations are conducted;
- 8) take decisions related to the training of doctoral students;
- 9) cooperate with the scientific councils of disciplines and the dean in the area related to the training of doctoral students and the process of appointing a supervisor or supervisors;
- 10) cooperate with the socio-economic environment in so far as it is related to the training for doctoral students;
- 11) support grant activity and national and international mobility of doctoral students;
- 12) supervise doctoral programmes commenced before the academic year 2019/2020;
- 13) coordinate the work of the scientific council of a doctoral school;
- 14) prepare the doctoral school for evaluation;
- 15) cooperate with doctoral student government.

Chapter III. Dean and deputy dean

§60

1. The dean heads the faculty and is responsible for conducting research and development work within the scientific discipline or disciplines covered by the faculty.

2. The dean is responsible for the proper selection of staff for teaching courses in degree programmes related to the scientific discipline or disciplines covered by the faculty and supervises the quality of their work.
3. The dean is responsible to the rector for the performance of his or her duties.
4. The dean's responsibilities include in particular:
 - 1) preparing a strategy for the development of the scientific discipline, in line with the strategy for the development of the School and the University;
 - 2) developing a policy for evaluating the quality of scientific activity within a given scientific discipline, in cooperation with the scientific council of the discipline;
 - 3) cooperating with the deputy rector in charge of a doctoral school in the scope related to the training of doctoral students and the process of appointing a supervisor or supervisors;
 - 4) organising the work of the scientific council of the discipline if it has been established within a faculty;
 - 5) preparing an preliminary plan and a financial plan of the faculty;
 - 6) using funds within the limits of the funds allocated and the authority granted, in accordance with the rules defined by the rector;
 - 7) supporting the acquisition of funds for research;
 - 8) supporting the commercialization of results of research or development work and other forms of their transfer to the economy;
 - 9) exercising supervision over the activities of organisational units of the faculty;
 - 10) ensuring the functioning of the infrastructure and library and information system at a faculty to the extent necessary for the performance of faculty responsibilities;
 - 11) providing teaching staff to teach individual courses and establishing the teaching schedule of a faculty, after obtaining the opinion of the faculty programme council;
 - 12) supervising non-academic staff within the scope defined in the organisational regulations of the University;

- 13) submitting applications for employment, awarding awards and granting leaves;
 - 14) submitting applications for the appointment of heads of faculty organisational units;
 - 15) submitting an annual report on the activities of a faculty to the rector;
 - 16) informing the scientific council of the discipline about the work of programme councils in the relevant degree programmes;
 - 17) indicating degree programmes which may form a group of degree programmes.
5. The dean is the superior of all faculty employees.
 6. The office of dean can be performed by a person who has at least the degree of *doktor habilitowany*.
 7. In the Faculty of Theology, a candidate for the position of dean should obtain the approval of the Grand Chancellor of the Faculty.

§61

1. By 15 April each year, the Dean shall present a report on the activities of the faculty to the staff of the faculty.
2. After the report on the activities of the faculty has been presented in accordance with section 1, the dean's report shall be adopted by the general meeting of full-time staff of the faculty by 30 April.

§62

1. The dean's council shall be the dean's advisory body. The dean's council is composed of the dean, deputy deans and heads of organisational units of the faculty.
2. The dean may invite other persons to the session of the dean's council if this is justified by the subject matter of the council's deliberations.
3. The dean may appoint other advisory bodies in justified cases.

§63

1. The dean heads the faculty with the help of deputy deans.

2. The number of deputy deans is between one and three. In justified cases the rector may appoint a fourth dean.
3. The scope of responsibilities of deputy deans shall be determined by the dean, who will inform the University community about his or her decision.
4. The office of deputy dean can be performed by a person who holds at least the degree of *doktor*.
5. At the justified application of the dean, the rector may appoint a head of a degree programme other than the deputy dean.

Chapter IV. Branch director

§64

1. Branch director shall manage the branch and be responsible for the teaching and research carried out within the branch.
2. Branch director is appointed by the rector after consultation with the branch council, if any.
3. The position of branch director can be held by a person who holds at least the degree of *doktor*.
4. The rector may appoint a deputy branch director upon a proposal of the branch director.
5. The responsibilities of the branch director include in particular:
 - 1) preparing the preliminary plan and the financial plan of the branch;
 - 2) using the funds within the limits of the funds allocated and the authority granted, in accordance with the rules defined by the rector and the respective deputy rector;
 - 3) supervising the activities of the organizational units of the branch;
 - 4) ensuring the functioning of the infrastructure and library and information system of the branch to the extent necessary to carry out the responsibilities of the branch;

- 5) providing teaching staff to teach individual courses and establishing the teaching schedule of the branch, after obtaining the opinion of the programme council for the degree programme;
 - 6) supervising non-academic staff within the scope defined in the organisational regulations of the University;
 - 7) consulting on staff applications concerning employment, awards and the granting of sabbaticals;
 - 8) submitting applications for the appointment of heads of organisational units of the branch;
 - 9) submitting an annual report on the activities of the branch to the rector by 30 April.
6. Branch Director is the superior of all employees of the Branch.

§65

1. A branch council is the director's opinion giving body.
2. The branch council is composed of the director, deputy director, if appointed, heads of the branch organisational units, one representative of each of the academic teachers employed at the University as the primary workplace in a group of research and teaching staff and the chairperson of the branch student government.
3. In the event of the implementation of a task referred to in §64, section 2, the composition of the council referred to in section 2 shall be extended by a representative of non-academic staff.

§66

To the extent not provided for in this chapter, the provisions on the dean and deputy director of the branch shall apply accordingly.

Part IV. Organisation of the University

Chapter I. General provisions

§67

1. The following types of organisational units are established at the University:
 - 1) School;
 - 2) faculty;
 - 3) branch;
 - 4) institute;
 - 5) chair;
 - 6) department;
 - 7) research group;
 - 8) research station;
 - 9) doctoral school;
 - 10) university research unit;
 - 11) academic centre;
 - 12) general academic centre.
2. Faculty support units, in particular laboratories, may be established at the University.
3. The rector establishes the organizational regulations, which define the organizational structure of the University and the division of responsibilities within this structure.

§68

1. On the principles set out in law and international agreements the University participates in research centres, intercollegiate units and joint units created with other entities or units outside the University.
2. The University may run primary and secondary schools subordinate to the rector on the principles specified in separate regulations.

§69

1. Unless the Act or the Statutes provide otherwise, organisational units shall be created, transformed and disbanded by the rector:
 - 1) on his or her own initiative;

- 2) at the application of the competent deputy rector, after consultation with the School Council;
 - 3) at the application of the dean, after consultation with the School Council, in the case of a faculty organizational unit;
 - 4) at the application of the head of another organisational unit of the University, in the case of an organisational unit of that unit.
2. An application for the establishment or transformation of an organizational unit should include:
- 1) the applicant's name;
 - 2) the name of the unit which the application concerns;
 - 3) the specification of the responsibilities to be performed by the unit, its internal structure, if any, the date of commencement of the unit's activity, the scope of its subordination at the University, the composition of the unit with the indication of persons qualified to take up executive positions, and if these positions are to be filled by way of a competition - the indication of the person in charge of the unit until the competition is resolved;
 - 4) the date and manner in which the head of the unit shall submit a report on the activity of the unit;
 - 5) determination of the manner in which the unit to which the application refers will be financed and the influence of the establishment of the unit on the financial situation of the applicant.
3. The application for the establishment of an institute within a faculty or the transformation of existing organisational units into such an institute, in addition to the requirements set out in section 2, should include a justification how the scientific programme of the institute and the programme of other organisational units already operating in the faculty is different and a justification of the scientific independence of the units which are to become part of the institute. The institute is managed by the director.
4. The application for the establishment of a chair or a department or for transformation into a chair of already existing organisational units, in addition to the requirements set out in section 2, should contain a justification that the existing organisational structure

is not conducive to the performance of specific scientific responsibilities and contain a justification how the research programme of the team of persons who are to be part of the proposed unit is different.

5. The rector may disband organisational units which do not comply with the requirements laid down in §75. They shall be disbanded at the end of an academic year.

§70

1. The head of:

- 1) an organisational unit of the School other than a faculty and a branch;
- 2) an organisational unit of a faculty and a branch;
- 3) a general academic centre;
- 4) university research unit;
- 5) academic centre;
- 6) unit established jointly with another entity or unit outside the University,

is not a person holding an executive position at the University as referred to in §52.

2. The heads of the units referred to in section 1 are the direct superiors of the employees employed in a given unit.
3. The heads of the units referred to in section 1 subsection 2 shall submit a report to the dean on the activities of the unit covering the calendar year by 15 March.

§71

1. The head of the organisational unit at the University shall be appointed and dismissed by the rector.
2. Unless the Statutes provide otherwise, the head of an organisational unit of the School shall be appointed by the rector at the application of the competent deputy rector in charge of the School.
3. The head of a faculty organisational unit shall be appointed by the rector at the application of the dean, after consultation with the competent deputy rector in charge of

the School. The dean shall consult the staff of a given unit before submitting an application.

4. The head of the unit is appointed for the term of office of the rector, save that:
 - 1) the head of a general academic centre shall be appointed for a four-year term of office starting on 1 October of the year in which the term of office of the rector began;
 - 2) the head of a faculty organisational unit shall be appointed for a four-year term of office starting on 1 January of the year following the year in which the term of office of the rector began.
5. If a head of an organizational unit must be appointed during the active term of office, then such head of the organisational unit shall be appointed for the remainder of the term of office, subject to section 4.
6. The rector shall dismiss the head of a faculty organisational unit at the application of the dean, with an opinion from the competent deputy rector in charge of the School.
7. At the University the functions of the rector, deputy rector, dean, deputy dean, director of an institute, head of a general academic centre, university research centre and academic centre, and the units referred to in §68 section 1 are separate and cannot be held by one person.

Chapter II. School

§72

1. A School is an organisational unit established to provide conditions for conducting research, teaching and carrying out artistic activities and for training research staff.
2. The School's organizational structure shall include faculties.
3. If it is justified by the responsibilities referred to in section 1, units other than faculties may be established within the School.

§73

1. There is the School Council and the School Education Council in the School.

2. The School Council is composed of
 - 1) competent deputy rector in charge of the School, as chairperson;
 - 2) deans of the faculties operating within the School;
 - 3) heads of the units referred to in §72 section 3;
 - 4) chairperson of the School Education Council;
 - 5) the head of the doctoral school of the School;
 - 6) a representative of the student government;
 - 7) a representative of the doctoral student government.
3. The sessions of the School Council may be attended, in an advisory capacity, by one representative of each of the trade unions operating in the School.
4. The rector shall take part in the School Council sessions. The rector shall have the right to speak on any matter.
5. Any deputy rector may attend School Council sessions. The deputy rector shall have the right to speak on any matter.
6. The responsibilities of the School Council include:
 - 1) preparing a strategy for the development of research activities of faculties of the School and supervising the proper and effective implementation of research activities within particular disciplines;
 - 2) giving an opinion on the preliminary financial plan and the financial plan of the School and its implementation;
 - 3) consulting on draft resolutions submitted to the senate;
 - 4) developing guidelines for the scientific council of the discipline with regard to the criteria for the periodic evaluation of academic staff;
 - 5) developing School employment policy.

Chapter III. Faculty

§74

1. The faculty is an organizational unit in which:
 - 1) research or artistic activity is carried out in at least one discipline in which the University has the authority to award degrees or degrees in art;
 - 2) there is a scientific council of the discipline, composed of representatives of at most two scientific disciplines falling within one discipline;
 - 3) training shall be provided in degree programmes related to the faculty's research.
2. The rector, when creating a faculty without a scientific council of the discipline, shall consult the senate.

§75

1. The organizational units of the faculty may include institutes, chairs, departments, research groups and auxiliary units.
2. Organisational units of the faculty may also include faculty centres, research stations and faculty libraries.
3. An institute is an organisational unit of a faculty established to organise and conduct research, where at least fifteen research and teaching staff members or research staff members are employed, including at least one with a scientific title and at least five with at least the academic degree of *doktor habilitowany*; and for whom the institute is the principal place of work.
4. An institute which is an organisational unit of a faculty may have an internal organisational structure established if at least 20 research and teaching staff members or research staff members are employed, including at least two with a scientific title and at least seven with at least the academic degree of *doktor habilitowany*; and for whom the institute is the principal place of work. The requirements which apply to the internal structure of the institute are those which are laid down in the Statutes.
5. A chair is an organisational unit of a faculty established to organise and conduct research where at least ten academic staff members are employed, including at least one with a scientific title; and for whom the chair is the principal place of work.

6. A department is an organisational unit of a faculty established to organise and conduct research in which at least five academic staff members are employed, including at least one with the academic degree of *doktor habilitowany*.
7. A research group is an organisational unit of a faculty established to organise and conduct research where at least three research and teaching staff members or research staff members are employed.
8. A laboratory may be established as an auxiliary unit of a faculty to support research or teaching and learning. Other auxiliary units supporting research or teaching and learning may be established in the faculty.
9. Research stations may be established to carry out scientific work, teaching and learning or provide service activities. Stations are organisational units of a faculty only.
10. §80 applies accordingly to the centre as an organizational unit of a faculty.

Chapter IV. Doctoral school

§76

1. The doctoral school is an organised form of teaching and learning in at least two disciplines.
2. A doctoral school shall be established, disbanded and transformed by the rector.
3. Within a doctoral school, there are doctoral schools of Schools operating as sections of the doctoral school.
4. The rector may establish community doctoral schools together with other entities, including foreign entities, as sections of the doctoral school.

§77

1. There is a scientific council of the doctoral school.
2. The scientific council of the doctoral school shall be appointed by the rector.
3. The members of the scientific council of the doctoral school shall include:

- 1) the competent deputy rector as chairperson;
 - 2) the head of the doctoral school of the School;
 - 3) the head of the community doctoral school, if one has been established;
 - 4) one representative of each School elected by the senate; a representative may be a person who holds at least the academic degree of *doktor habilitowany*;
 - 5) a representative of the doctoral student government.
4. A member of the scientific council of a doctoral school may also be a person from outside the University who holds at least the academic degree of *doktor*. The number of such members may not be higher than 30% of the total number of members of the council.

§78

The responsibilities of the scientific council of the doctoral school include in particular:

- 1) preparing and monitoring the implementation of the development strategy and rules for the functioning of the doctoral school;
- 2) ensuring the high quality of doctoral student teaching and learning and the high quality of doctoral dissertations prepared by doctoral students;
- 3) consulting on the regulations of the doctoral school;
- 4) consulting on the number of persons admitted to the doctoral school;
- 5) ensuring the high quality of admissions to the doctoral school, in particular, expressing opinions on the rules and criteria for admission;
- 6) providing opinions to the senate on matters related to the doctoral students teaching and learning, including curricula, and on the qualifications of academic staff providing teaching and learning in a doctoral school;
- 7) consulting on the guidelines and rules for the preparation of an individual research plan of doctoral students;
- 8) giving opinion the principles for conducting mid-term evaluation;

- 9) examining the appeal of a doctoral student against a negative mid-term evaluation.

Chapter V. Branch

§79

1. The University may conduct its activities outside its seat or outside the area of the metropolitan union in its branch.
2. The branch may conduct research or teaching activity.
3. If the branch does not operate within the framework of the School in accordance with §72 section 3, it reports directly to the deputy rector designated by the rector.

Chapter VI. University research centre

§80

1. A University research centre is an organisational unit set up to carry out interdisciplinary research projects, national or international, and to disseminate their results in various forms.
2. A University research centre brings together interested research groups composed of employees of different organisational units of the University or scientific centres from Poland or abroad.

Chapter VII. Academic centre

§81

An academic centre is an organisational unit established within the framework of international or national cooperation to carry out teaching projects or to promote science.

Chapter VIII. General academic centre

§82

1. A general academic centre is established to perform responsibilities supporting the research or teaching activity of the University or its organizational units.
2. A general academic centre may conduct or support business activity.
3. The detailed responsibilities of a general academic centre are defined in its regulations given by the rector.
4. General academic centres may carry out responsibilities other than those specified in sections 1-2 delegated to them by the senate or the rector. The rector may specify the rules for using the infrastructure or systems managed by a general academic centre.

[...]

Part VI. University administration

§93

1. The administration of the University provides conditions for the implementation of the responsibilities of the University defined in the Act and in the Statutes, as well as participates in the use and management of the University assets.
2. The administration of the University provides its employees with appropriate working conditions, including research and teaching ones, and students and doctoral students with appropriate conditions for teaching and learning and research activities.
3. The administration of the University shall be supervised by the rector.

§94

1. The administration of the University, due to the scope of its activities, is divided into the central administration and the administration of the organisational units of the University.
2. The organisational structure and the rules of operation of the University administration, including the scope of operation of its units, the duties of its heads, as well as the rules of official subordination shall be defined in the organisational regulations referred to in §67 section 3.
3. The units of the University administration are created, transformed and disbanded by the rector.

§95

1. The chancellor shall be responsible for the management of the administrative and economic affairs of the University to the extent specified in the Statutes, organizational regulations and powers granted by the rector.
2. The chancellor, within the scope resulting from the powers referred to in section 1, may be empowered in particular to establish employment relationships and perform activities in the field of labour law in relation to the employees of the University.
3. The responsibilities of the chancellor include in particular:

- 1) making decisions concerning the assets of the University within the scope of ordinary management, including
 - a) activities related to the day-to-day use of the assets of the University,
 - b) collection of benefits and other income from assets on behalf of the University,
 - c) acquiring, selling, disposing of the assets of the University and incurring liabilities within the scope resulting from the powers granted by the rector, subject to subsection 2;
 - 2) acquiring, selling, encumbering and disposing of the assets of the University under the terms of powers granted by the rector;
 - 3) taking actions and decisions ensuring the preservation and proper use of the assets of the University and their expansion and development;
 - 4) planning, organizing and coordinating the administrative, investment, technical and economic activities of the University;
 - 5) co-creating a strategy for the development of the University in the area of assets and management and its ongoing implementation, in accordance with the rules defined by the rector;
 - 6) developing the staff policy of the University with respect to his or her subordinate employees, in accordance with the organizational regulations of the University;
 - 7) determining the principles of managing the assets of the University;
 - 8) ensuring the circulation of information and documentation;
 - 9) initiating solutions for the functioning of the administration of the University, including its organisational structure, operating principles and division of responsibilities;
 - 10) carrying out other responsibilities delegated by the rector.
4. The chancellor's activity is supervised by the rector.
 5. Upon the rector's instruction, within a time limit set by the rector, the chancellor shall submit information and explanations to the university council or the senate within the

scope of his or her activities, including a report on his or her activities for the period indicated by the rector.

§96

1. The chancellor represents the University within the limits of the powers granted by the rector.
2. The rector may establish the requirement for the chancellor to act jointly with another person, in particular with the deputy rector or another person holding an executive position in the University.

§97

1. The chancellor acts with the help of a deputy chancellor. The number and scope of responsibilities of deputy chancellors shall be determined by the rector after consultation with the chancellor.
2. The responsibilities of the chancellor or one of his or her deputies include budgeting, planning and monitoring the financial management of the University.

§98

1. A candidate for the position of chancellor is selected by means of a competition.
2. The rules of conducting the competition for the position of chancellor shall be determined by the rector after consultation with the University Council.
3. The chancellor shall be employed by the rector on the basis of an employment contract after consultation with the University Council.
4. The deputy chancellor shall be employed by the rector on the basis of an employment contract at the application of the chancellor.

§99

1. The responsibilities of the chief accountant at the University are carried out by the bursar. The responsibilities of the bursar shall include in particular:
 - 1) ongoing supervision of the implementation of the University's activity and financial plan;

- 2) keeping the accounts of the University in accordance with the accounting regulations, taking into account the principles set out in the Act;
 - 3) performing other responsibilities delegated by the rector.
2. The responsibilities of the bursar as chief accountant shall be governed by separate provisions.
 3. The work of the bursar shall be supervised by the rector.

§100

1. A candidate for the position of bursar shall be selected by means of a competition.
2. The rules of the competition for the position of bursar shall be determined by the rector.
3. The bursar is employed by the rector on the basis of an employment contract.

§101

1. The bursar shall carry out his or her responsibilities with the assistance of deputy bursars.
2. The number of deputy bursars shall be determined by the rector after consultation with the bursar. The scope of the responsibilities of the deputy bursars shall be determined by the bursar after consultation with the rector.
3. The rector shall employ the deputy bursars at the application of the bursar on the basis of an employment contract.

§102

In an organisational unit operating outside the seat of the University, the rector may, on his or her own initiative or at the application of the chancellor, employ the administrative director of that unit, specifying the scope of his or her responsibilities. The administrative director is supervised by the chancellor.

Part VII. Teaching and learning at the University

Chapter I. General provisions

[...]

§104

The academic year runs from 1 October to 30 September and is divided into two semesters.

§105

1. Students and doctoral students of the University have the right to develop their research interests. For this purpose, they may use the assistance of academic teachers, persons holding executive positions and the bodies of the University, they may participate in research, development and implementation work carried out at the University, as well as use the premises, equipment and resources of the University, in accordance with the rules laid down in the University.
2. Students commencing their studies at the University have the right to be trained in the rights and obligations of the student under the rules set forth in the Act.

§106

1. Students and doctoral students of the University are obliged to acquire knowledge, skills and social competences; they are obliged to observe the regulations in force at the University and to act in accordance with good academic morals.
2. Students and doctoral students shall also be required to observe the rules laid down in codes of ethics, provided that they are adopted by a competent student government body.

§107

The University acts for the benefit of students and doctoral students with disabilities, creating conditions for their full participation in the process of recruiting students to the University, in teaching and learning and in research activities.

§108

At the application of the bodies of the student government or doctoral student government, the senate shall hear the views of students or doctoral students on matters relating to the functioning of the University, including those relating to teaching and learning in the University.

§109

1. The University shall provide the conditions necessary for the functioning of the student and doctoral student government, including the infrastructure and financial resources which the student government has at its disposal as part of its activities.
2. The student government shall decide on the distribution of funds allocated by the University for student affairs. The student government shall draw up a report on the distribution of financial resources and the settlement of those resources at least once a year and shall make it available on the website of the University Public Information Bulletin. This provision shall apply accordingly to the doctoral student government.

§110

1. The organisation, rights and duties of students, doctoral students and post-graduate programme participants shall be laid down in the study regulations, doctoral school regulations and post-graduate programme regulations respectively. The regulations shall be adopted by the senate, subject to §30, section 3.
2. The programmes of study, curricula of doctoral schools and curricula of post-graduate studies shall be established by the senate after consultation with the University Education Council.
3. The organisation, rules for the establishment of programmes of other forms of study and the rights and duties of participants in other forms of study shall be determined by the rector.

[...]

Chapter III. Management of Teaching and Learning Process

§123

The advisory and consultative bodies in the teaching and learning process shall include:

- 1) the University Education Council;
 - 2) the education council of the School;
 - 3) the programme council for the degree programme or group of degree programmes.
1. The University Education Council shall consist of
- 1) the competent deputy rector within the scope of rights granted by the rector in matters of teaching and learning, as chairperson;
 - 2) the chairperson of the School education council;
 - 3) academic teachers in the number of not more than the number of Schools nominated by the competent School Councils;
 - 4) two representatives of central administration units responsible for teaching and learning matters, appointed by the respective deputy rector;
 - 5) four representatives of the student government and one representative of the doctoral student government.
2. Whenever the agenda of the University Education Council includes establishment of a new degree programme or changes in the existing curriculum of the degree programme, the meeting of the University Education Council shall additionally be attended by:
- 1) the dean or deputy dean of the faculty to which the application relates;
 - 2) two academic teachers designated by the competent education council of the School;
 - 3) a representative of the student government of the faculty to which the application relates.

§125

The members of the University Education Council shall be appointed by the rector at the application of the deputy rector responsible for teaching and learning, in consultation with the deputy rectors in charge of the Schools.

§126

The responsibilities of the University Education Council shall include in particular:

- 1) preparing the University development strategy in the area of teaching and learning;
- 2) evaluating of the implementation of the University development strategy in the area of teaching and learning;
- 3) preparing guidelines related to the principles of development of programmes of study;
- 4) consulting on study regulations;
- 5) consulting on applications for the establishment of faculties, post-graduate studies and other forms of teaching and learning;
- 6) consulting on applications for changes in programmes of study;
- 7) consulting on applications for the suspension or transformation of degree programmes, post-graduate studies and other forms of study;
- 8) consulting on the conditions, procedure and limits for admission to degree programmes;
- 9) consulting on the method of validating learning outcomes;
- 10) supervising the evaluation of the quality of teaching and learning;
- 11) evaluating the promotion of the teaching and learning offer of the University;
- 12) indicating classes pursued as general academic classes (available for all students within the framework of obligatory elective courses) on the basis of a proposal of the competent deputy rector.

§127

1. The School education council shall be composed of:

- 1) a chairperson appointed by the rector at the application of the deputy rector in charge of the School;
- 2) deputy deans competent in teaching and learning matters from each faculty of the School;
- 3) one representative of academic teachers from the faculties in which degree programmes are offered, appointed by the dean of the faculty;
- 4) representatives of student government, one from each faculty included in the School.

2. The competent dean shall participate in the council's session in matters concerning the teaching and learning at the degree programme.

§128

Members of the School Education Council shall be appointed by the rector at the application of the competent deputy rector.

§129

The responsibilities of the School Education Council shall include in particular:

- 1) developing and implementing the teaching and learning policy of the School, consistent with the University development strategy in the area of teaching and learning;
- 2) ensuring a balanced educational offer of the School (number and type of degree programmes, recruitment rules and admission limits);
- 3) developing quality standards of teaching and learning in the degree programmes implemented at the School, in particular:
 - a) supervising the evaluation of the quality of teaching and learning in the degree programmes provided at the School,

- b) initiating actions aimed at enhancing the quality of teaching and learning at the School,
 - c) initiating actions aimed at improving the teaching skills of academic staff;
- 4) consulting on applications submitted by faculties for the establishment of new degree programmes, modification of the curricula of existing degree programmes, post-graduate studies and other forms of teaching and learning, and applications for the suspension or transformation of degree programmes, post-graduate studies and other forms of teaching and learning;
 - 5) determining the method of validating learning outcomes;
 - 6) initiating actions aimed at obtaining the best candidates for studies;
 - 7) preparing materials for comprehensive assessment by the Polish Accreditation Committee.

§130

1. The programme council of the degree programme shall be composed of:
 - 1) deputy dean of the faculty where the degree programme is offered;
 - 2) up to six academic teachers - representatives of the academic disciplines to which the degree programme has been assigned, as designated by the deans;
 - 3) up to three representatives of students enrolled in the degree programme.
2. The programme council of a group of degree programmes shall be composed of:
 - 1) the dean of the faculty where the degree programmes are offered;
 - 2) up to ten academic teachers - representatives of the academic disciplines to which the degree programmes have been assigned, as designated by the deans;
 - 3) up to five representatives of students enrolled in the degree programmes.
3. The dean shall take part in sessions of the programme councils specified in sections 1 and 2. The dean has the right to speak on any matter.
4. Sections 1-3 shall apply accordingly to a branch if it is not part of the School.

§131

The chairperson of a programme council of a degree programme or a group of degree programmes shall be the dean of the faculty, the head of the degree programme referred to in §63, section 5, or the deputy head of the branch if he or she has been appointed.

§132

1. Members of the programme council of a degree programme or a group of degree programmes shall be appointed by the rector at the application of the respective deputy rector, in consultation with the dean.
2. The composition of the programme council of a degree programme or a group of degree programmes taught with other entities shall take into account the provisions of agreements and the requirements for such degree programmes.

§133

The responsibilities of the programme council of a degree programme or a group of degree programmes shall include:

- 1) supervising the quality of teaching and learning at the degree programme;
- 2) assuring and assessing the quality of teaching and learning at the degree programme;
- 3) preparing or modifying the curriculum, including the learning outcomes and study plans, in accordance with current legal acts;
- 4) preparing proposals for recruitment rules and admission limits;
- 5) establishing cooperation with the social and economic environment in order to improve curricula;
- 6) carrying out a periodic review and verification of curricula implemented within the degree programme, in particular as regards:
 - a) appropriate selection of courses and forms of classes required to achieve the intended learning outcomes,

- b) determining the alignment of learning outcomes assigned to courses and modules with learning outcomes of degree programmes,
 - c) checking the content of course syllabuses against the achievement of the intended learning outcomes,
 - d) approving descriptions of modules offered at degree programmes,
 - e) consulting on the creation and disbandment of specialities, profiles, learning paths at a given degree programme,
 - f) consulting on the candidates for diploma thesis supervisors,
 - g) approving the topics of diploma theses,
 - h) periodically evaluating the quality of diploma theses written at a degree programme,
 - i) establishing the rules for awarding the diploma,
 - j) establishing rules for staffing arrangements for individual classes, taking into account the results of student questionnaires,
 - k) setting up a strategy to promote the degree programme,
 - l) determining the rules for the auditing of classes taught by research and teaching staff at the degree programme;
- 7) preparing materials for programme evaluation by the Polish Accreditation Committee.

Chapter IV. Doctoral students

§134

1. Admission to the doctoral school shall take place by way of a competition on the terms and conditions laid down by the senate.
2. Admission to the doctoral school shall be by way of an entry into the list of doctoral students.

3. Admission to the doctoral school shall be refused by an administrative decision. A decision may be subject to an application for reconsideration of the case.
4. The results of the competition shall be public.
5. A doctoral student may be admitted to the doctoral school at the same time only in one doctoral school.
6. The limits of admissions to a doctoral school are set by the rector, at the application of the relevant deputy rector or on the rector's own initiative.

§135

1. A person admitted to the doctoral school shall commence learning and training and acquire doctoral student rights upon making a pledge.
2. A person admitted to the doctoral school of the University makes the following pledge:

"Starting my learning and training at the doctoral school of Adam Mickiewicz University, Poznań, I solemnly pledge to strengthen and develop the best traditions of the University and I promise to:

- *strive to learn the truth;*
- *diligently, honestly and systematically acquire knowledge;*
- *broaden the horizons of contemporary science;*
- *act honestly and courageously, show tolerance, respect and kindness towards others;*
- *use the acquired knowledge to improve skills in order to serve society in good faith and in conformity with my conscience;*
- *respect the rights of academic authority and respect academic achievements, traditions and customs;*
- *respect the subjectivity of students and transfer knowledge according to the standards of modern teaching and learning;*
- *be guided by the good of the academic community, in observance of the principles of ethics."*

3. A foreigner may make the pledge specified in section 2 in English. The translation of the pledge statement is announced by the rector.

§136

1. Teaching and training shall be carried out on the basis of a curriculum and an individual research plan.
2. The doctoral student, in consultation with the supervisor or supervisors, develops an individual research plan.
3. The rules for the preparation of an individual research plan for a doctoral student and the method of its approval shall be laid down by the scientific council of the doctoral school.
4. A doctoral student shall be required to implement the curriculum and an individual research plan.
5. A doctoral student shall be required to follow the regulations of the doctoral school.

§137

1. Doctoral students shall form a government composed of the doctoral students of the University.
2. The regulations relating to student government shall apply accordingly to the doctoral student government.
3. Doctoral students shall have the right to join doctoral student organisations active in the University.
4. Legislation on association in university student organisations shall apply accordingly to doctoral student organisations and associations which do not include members other than doctoral students, students and staff of the University.