

# Documents Preparation Instructions

\*Failure to follow these instructions will result in the disapproval of your application.

Documents	Instructions	Availability
Form A	Your JPEG photo needs to be attached in the form. Please do not forget to fill in the emergency contact information next to the home address. (Cell phone # is fine.)	Please download from <a href="https://jumpshare.com/b/Lm4EGSW53h1FoCyDJmdn">https://jumpshare.com/b/Lm4EGSW53h1FoCyDJmdn</a>
Form B	English Academic Courses	
	Please refer to the uploaded course syllabus for the fall 2021. (Reference 1. Regular Courses taught in English Fall 2021)	
	Japanese Academic Courses	
	Syllabus is available on <a href="https://www.kindai.ac.jp/campus-life/syllabus/index.html">https://www.kindai.ac.jp/campus-life/syllabus/index.html</a>	
	Please choose from <b>ONLY academic courses</b> . (専門科目のみ選択可) Please be aware that <b>liberal arts are not available</b> . (共通教養・外国語科目は履修不可)	
	Japanese Language Courses	
	☆ For Beginner-Intermediate levels, <b><u>Japanese Language Course for Exchange Students</u></b> Please refer to the uploaded course list/syllabus for the fall 2021. (Reference 2. Japanese Language Course (ES))	
	☆ For JLPT N1 or N2 holders, <b><u>「外国人留学生特例科目」 Intensive Japanese Course</u></b> Please refer to the uploaded course syllabus for the year 2021. (Reference 3. Tokurei Kamoku (for JLPT N1, 2 holders))	
Form C <a href="#">in Word file</a>	The form has to be completed under specific rules mentioned in an introduction on the form.	
Form D	Letter of Recommendation needs to be <u>prepared/signed by professor that you have taken courses from</u> . Please submit a scanned copy.	
Official Certificate of Enrollment in English	The certificate has to prove either <b><u>your enrollment at your home university during the exchange program period OR your estimated graduation time.</u></b>	
Application for Certificate of Eligibility <a href="#">in Excel file</a>	Please refer to " <b><u>9. SAMPLE - Application for Certificate of Eligibility</u></b> " and fill in the documents accordingly. <b>Please do not forget to read comments on the sample!</b>  <b>*Sections with sample answers in blue ink:</b> These are where applicants need to insert their own answers.  <b>*Sections with fixed answers in black ink:</b> These have already been taken care of by Kindai University. <b>Please do not change any answers already inserted.</b>  * If you receive scholarship to join our program, <b>please check "Scholars" sheet</b> before filling in "page 2" of the document.  *There is no need for you to attach a photo on page 1.	
ID photo <a href="#">in JPEG file</a>	*Has to be different from one on your passport. *4(H)x3(W)cm, in color, in full-face view directly facing camera, in front of a plane background, taken within 3 months. *A hat and glasses are not acceptable in the photo.	
Certificate of Health Examination in Kindai format	X-ray and checkup have to be taken <b><u>within two months</u></b> before the application deadline.	