



Student Exchange Programme Information Fall 2022 and Spring 2023

Institution	
University Name	Hanoi University
Nation	Vietnam
City	Hanoi
Address	Km9 Nguyen Trai Road, Thanh Xuan District, Hanoi
International Office	#114-119, Building A, Hanoi University Km9 Nguyen Trai Road, Thanh Xuan District, Hanoi
Website	http://www.hanu.edu.vn internationaloffice.hanu.edu.vn
Specific website for Exchange	TBA

Contacts			
Contact		Role	Contact details
Surname	First name		
Ms. Nguyen Thanh Huyen		International Officer Outbound Programmes	0084-24-3854-2329 huyenhtqt@hanu.edu.vn
Ms. Nguyen Thi Hong Yen		Inbound Programmes	0084-24-3854-2329 hongyen@hanu.edu.vn

Programme Information		
	Dates - Fall Semester 2022 (Semester 1, 3, 5, or 7)	Dates - Spring Semester 2023 (Semester 2, 4, 6, or 8)
Application Deadline	16 May 2022	31 October 2022
Orientation Session	TBA	TBA
Class Start Date	15 August 2022	15 January 2023
Exam Period	10 January 2023	29 May 2023

Notice: Above dates are subject to change

Course structure
Please refer to the enclosed 4. Vietnamese Studies Courses 5. Foreign Languages Courses 6. English-medium Courses

Unit Selection
<ul style="list-style-type: none"> Exchange students can take units from the attached documents. Exchange students are allowed to enroll in ONE major only (among 6 English-medium courses, and 11 Foreign languages courses). Students must list their preferred units of study as requested in the Student Exchange Application Form. Students must enrol in a minimum of 3 units. HANU will permit a maximum of 5 units.

Notice: The availability of units are subject to change depending upon the exchange semester and duration.

Please consult the officer in charge for further information.

Language of Instruction	<ul style="list-style-type: none"> • Courses in the Faculty of Management and Tourism, Faculty of International Studies, and Faculty of Information Technology are delivered in English. • Courses in any Department of Language (e.g. Italian, Thai, Japanese, Vietnamese, etc.) are delivered in that major language. 	
Language requirement <small>(ONLY for students in the FMT, FIS, and FIT)</small>	Unless exchange students are English-native citizens, students shall have their English proficiency proof:	
	Overall score at least	No score/band less than
IELTS - Bachelor	6.0	5.0
IELTS - Graduate	6.5	6.0
TOEFL Paper Based	550	5.0 Written English
TOEFL Computer Based - Bachelor	213	ER of 5
TOEFL Computer Based - Master	237	ER of 5
TOEFL Internet Based - Bachelor	80	20
TOEFL Internet Based - Master	92	22
Documentation required for application	<p>Students must submit:</p> <p>(1) Exchange Student Application Form (as sample);</p> <p>Certified copies of:</p> <p>(2) Academic transcript (MUST be in English language);</p> <p>(3) Proof of English proficiency (except students of English native speaking countries)</p> <p style="text-align: center;">OR</p> <p style="text-align: center;">Recommendation Letter from the Home University</p> <p style="text-align: center;">(to assure the student has sufficient command-of-English to participate the English-medium classes);</p> <p>(4) Health insurance (valid in Vietnam);</p> <p>(5) Copy of passport photo ID page;</p> <p>(6) Four (4) passport sized photos. (can be subitted upon student's arrival)</p> <ul style="list-style-type: none"> • Note: If the student would like to apply for the exchange course at any department of language available in HANU, the student does NOT have to prove his/her English proficiency. (4) Health insurance can be submitted later once the Letter of Acceptance (LOA) is deliverred the student by email <p>Required Documents for Application must be sent via email in one PDF file to hongqyen@hanu.edu.vn by the Representatives/International Officers of Partner Universities. We do not accept application sent by students.</p>	
Insurance requirements	<p>Health insurance is MANDATORY for exchange students.</p> <p>Students shall purchase their health insurance before coming to Vietnam.</p>	

Student visa (DH)	<ul style="list-style-type: none"> Exchange and study abroad students need to have the student visa (visa DH) sponsored and applied by Hanoi University. <p>The visa procedure takes from 1 to 1.5 months as the following steps:</p> <ol style="list-style-type: none"> HANU issues a Letter of Acceptance, at which course major and duration are claimed; HANU applies visa DH for the exchange student: <ul style="list-style-type: none"> - Visa type: Single ; - Visa duration: within the exchange period; HANU emails the exchange student visa details; The exchange student gets visa DH at the Vietnamese Embassy/Consulate in the country as registered in the Student Exchange Application Form. <p>Note: If case your student needs multi-entry visa, please send us an official letter from your insitution's email to confirm your request.</p>
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*NOTE: At the conclusion of the exchange duration, HANU is **NOT** responsible for extending the visa DH.*

Accommodation	HANU welcomes international students to its dormitory.	
	Type of room	Single room; Two-bed room; Three-bed room; Six to Eight-bed room.
	Building (D7, D11A, D11B)	Price per single room per month
	<i>Currency: Vietnamese Dong</i>	
	D7 - Suite (with air-conditioning) - up to 8 students per room	5,000,000 VND
	D11A - Suite (with air-conditioning) - Single or up to 8 students	4,000,000 VND
	D11B - Suite (with air-conditioning) - Single or up to 8 students	4,000,000 VND
	Amenities	Bed(s), private wardrobe, learning desk+chair, fans, air-conditioning, mini-fridge, private toilet, bathroom, wifi.
Services	Room cleaning (free of charge); Laundry (charges if students have additional demands).	

- Note: The above costs and availability of room types are subjected to change with notice in advance.
 - **Payment:** The student comes to HANU, signs a dormitory contract, then pay the dormitory fee in **by cash in Vietnamese Dong (VND)** at the Accounting Department - #106 - Building A, Hanoi University. The payment is an one-off payment based on the rental duration.
 - The amenities are subject to change, depending upon the room type.
- Please refer to an enclosed **3. Dormitory Factsheet**

Arrival assistance	The exchange student shall contact the International Office for advice on transportation from Noi Bai Airport to the student's accommodation.
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