



# Guidance Note for Applications

to EPICUR courses

EPICUR's educational offer includes intensive block courses (full-time courses running for one, two, or three weeks), regular block courses (courses running for several weeks with multiple hours of work required per week) and semester long courses. The educational offers are open to students from all EPICUR universities. Some are restricted to Bachelor's or Master's students. Please read the course description to check if you are eligible to apply.

## **When can I apply?**

The next registration period for courses can be found at the top of the [EPICUR Course Catalogue](#).

## **Where do I apply?**

Visit the [EPICUR Course Catalogue](#) and explore our program(s) by clicking on the respective tile(s). You'll find an "apply now" button at the top of the page(s) during the registration period.

## **How do I apply? (Step by step guide)**

### **Step 1: EPICUR Inter-University Campus (EIUC)**

When you have found a course that is of interest to you, click on the 'apply now' button in the specific programme. Please note that that you need to apply separately for courses listed within the different programmes. You can save and reopen your application form to complete it later.

### **Step 2: Eligibility and Application Process**

Please upload all requested documents:

- 1) **Proof of current enrollment at an EPICUR partner university** (you must be enrolled at this university when the EPICUR course(s) is/are in session. If you do not have the proof yet for the respective semester, please upload your current proof)
- 2) **Transcript of records** indicating if you are a Bachelor, Master or PhD student.
- 3) **Proof of language proficiency:** Your course will ask for one of three proofs:

Valid for **all** courses:

- A test score (IETLS with a score of min. 6.5 or a TOEFL with a min. Score of 88, max 2 years-old and verified) or
- Self-reported proficiency with instructor support (please use [this document](#))

Valid for courses **not** hosted at UvA or SDU:

- Self-reported by ticking the box in the application process
- 4) **Motivation statement** – Write a motivation statement (around 200 words) for each course you apply for. The selection process will be based on this motivation statement. If you apply for several courses in one programme, please provide all motivation statements in one document.

Important:

If you apply to multiple courses, clearly rank your preferences in your motivation statement (1 = most preferred). Because admission to multiple EPICUR courses is possible, please understand the commitment you are making if accepted. If you cannot take one or more courses, please withdraw from this/these course(s) well before the course(s) start date by following the procedure as [outlined here](#).

- 5) Any **additional documents** that might be requested in the course information.

### **Step 3: Application Deadline**

Submit your completed application online before the deadline under the “Apply now” button in the [EPICUR Course Catalogue](#).

### **Step 4: Accepted Application / Denied Application**

You will be notified on the application portal about the review and selection results within two weeks from the end of the registration deadline. If your application is successful, you will receive further information about participating in the EPICUR offer! Applications are often denied as a result of required documents not being submitted; we strongly advise you to therefore check that there are no missing documents before completing your application.

### **I have a question. Whom should I contact?**

Please check out our [support-page with FAQs](#). There you'll find the following information and much more:

- The **right person to contact** for the questions you might have.
- Information on the **further steps required** after you've been accepted onto a course.
- An overview of the EPICUR platforms.