

**STUDENT EXCHANGE APPLICATION FORM***This form should not be used by permanent residents or citizens of Vietnam*

Student ID (if applicable): \_\_\_\_\_

**PERSONAL DETAILS**

Mr/Mrs/Miss/Ms Family Name (as stated in the passport): \_\_\_\_\_

Given Name (as stated in the passport): \_\_\_\_\_

Gender (M/F): \_\_\_\_\_ Date of birth (dd/mm/yyyy): \_\_\_\_\_

Country of Birth: \_\_\_\_\_

Citizenship (as stated in the passport): \_\_\_\_\_

Passport number: \_\_\_\_\_

*Please attach a photocopy of the photo ID page from your passport.***ADDRESS FOR CORRESPONDENCE**

Number and street: \_\_\_\_\_

District: \_\_\_\_\_

State/Province: \_\_\_\_\_

Country: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**PERMANENT HOME ADDRESS (IF DIFFERENT FROM ABOVE)**

Number and street: \_\_\_\_\_

District: \_\_\_\_\_

State/Province: \_\_\_\_\_

Country: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**DURATION OF EXCHANGE PROGRAM**One Semester One Year 

In \_\_\_\_\_

For example: In \_\_\_\_\_

FMT – Accounting

Intended commence date: Semester 1  (15<sup>th</sup> Aug - 15<sup>th</sup> Jan)Semester 2  (15<sup>th</sup> Jan - 15<sup>th</sup> June)

Other duration: From \_\_\_\_\_ to \_\_\_\_\_

*(E.g. From December 2016 to March 2017)***ENGLISH LANGUAGE PROFICIENCY**

You should provide documentary evidence of your English language proficiency to meet Hanoi University's English language requirements if English is not your current language of tuition.

Please tick appropriate boxes.

- |  |                          |     |                          |                                    |
|--|--------------------------|-----|--------------------------|------------------------------------|
| 1. English is my first language        | <input type="checkbox"/> | YES | <input type="checkbox"/> | NO                                 |
| 2. I have sat an IELTS test            | <input type="checkbox"/> | YES | <input type="checkbox"/> | NO (If YES, please attach results) |
| 3. I have sat a TOEFL test             | <input type="checkbox"/> | YES | <input type="checkbox"/> | NO (If YES, please attach results) |
| 4. Other documentation (if applicable) | <input type="checkbox"/> | YES | <input type="checkbox"/> | NO                                 |

**SUBJECT PREFERENCE**

List your preferred subjects of study, subject code, and commencing semester. Subject codes and titles must be written in full. Please check the prerequisites of any subject you nominate. Select four subjects and two alternate subjects.

|                            | Code          | Subject Name                         | Commencing Semester and Year  |
|----------------------------|---------------|--------------------------------------|-------------------------------|
| <i>For example</i>         | <i>ACC404</i> | <i>Accounting Information System</i> | <i>Spring Semester – 2016</i> |
| 1 <sup>st</sup> Preference |               |                                      |                               |
| 2 <sup>nd</sup> Preference |               |                                      |                               |
| 3 <sup>rd</sup> Preference |               |                                      |                               |
| 4 <sup>th</sup> Preference |               |                                      |                               |
| 5 <sup>th</sup> Preference |               |                                      |                               |
| 6 <sup>th</sup> Preference |               |                                      |                               |

**VISA STATUS****If you have not got student visa, please indicate the details:**Are you currently in Vietnam?  YES  NODo you need help for visa application by HANU?  YES  NO



In which country will you be when applying for your visa?

If you successfully apply for your visa, please indicate the details:

Visa No.:

Expiry date: (dd/mm/yyyy):

CURRENT STUDIES IN YOUR HOME COUNTRY

Please provide details of your current study

Institution:

Country:

Degree Program:

Major field of study:

ACCOMMODATION

Do you wish to stay on the Campus? [ ] Yes [ ] No

If YES, what kind of room would you prefer? [ ] Single room [ ] Two bed room [ ] Four to six bed room

[ ] Others (Please indicate):

What dormitory would you prefer? (circle the dormitory you want) D7 D11A D11B

PICK-UP SERVICE

Do you need a pick-up service? (You will be charged for the transportation fee). Yes [ ] No [ ]

DECLARATION

I,..... (Applicant's full name in BLOCK LETTERS)

- declare that information and supporting documentation provided is true and complete. I acknowledge that Hanoi University reserves the right at any stage to vary or reserve any decision regarding admission or enrolment made on the basis of incorrect or incomplete information;
• understand and accept that I must abide by all terms and conditions of my visa;
• shall be able to make appropriate arrangements to fund my studies;
• shall fully be responsible for my educational, living, and health care expenses (excluding tuition fees) while studying at Hanoi University, Vietnam;
• agree to advise the University within seven days if any subsequent changes to my residential address and/or mobile phones;
• authorize Hanoi University to obtain further relevant documentation if necessary;
• agree not to change the university, nation, or the exchange program/course(s);
• understand that any school-aged dependants accompanying me to Vietnam will be required to pay full fees if they are enrolled in a school in Vietnam; and
• have read, understood, and accept the above conditions.

Applicant's name or signature: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

ENDORSEMENT OF HOME INSTITUTION AND/OR AGENT

To be completed by the exchange student's Exchange or International Advisor

Exchange/International Advisor (full name in BLOCK LETTERS):

Institutional Stamp

Signature: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Email: \_\_\_\_\_

INSTRUCTIONS FOR HOME INSTITUTION OR AGENT

TO SUBMIT THIS FORM, PLEASE SCAN AND EMAIL WITH SUPPORTING DOCUMENTS TO: hongyen@hanu.edu.vn

(Original documentation by post is not required from Hanoi University partner institutions and agents).