

of 6 July 2021

## **JAN KULCZYK SCHOLARSHIP AWARD RULES**

### **§ 1.**

Jan Kulczyk Scholarships, hereinafter the Scholarships, are awarded to the students and Ph.D. candidates of Adam Mickiewicz University in Poznań.

### **§ 2.**

1. Scholarships are awarded to students and Ph.D. candidates for very good academic results, outstanding academic achievements and activity for the benefit of the Adam Mickiewicz University in Poznań.
2. Scholarships are awarded on a competitive basis.
3. Scholarships are awarded for nine (9) months in an academic year.
4. The Scholarship can only be awarded to the same person one (1) time, which means that a person who has ever received the Scholarship cannot apply for it again in subsequent editions of the competition.
5. The Scholarship is open to applicants who meet all of the following conditions:
  - a) are students or Ph.D. candidates at Adam Mickiewicz University in Poznań,
  - b) have submitted a complete Application by the indicated deadline,
  - c) have not yet been awarded the Scholarship.
6. The announcement of the competition and application round is published on the website of Adam Mickiewicz University in Poznań, the website of the AMU Foundation and the website of the Kulczyk Foundation.

### **§ 3.**

1. The Scholarship shall be awarded on application submitted by the interested person, hereinafter referred to as the "Applicant".
2. The application for a Scholarship shall be submitted on a printed form: "Jan Kulczyk Scholarship Application Form" which is published together with the announcement of the

application round on the website of Adam Mickiewicz University in Poznań, the website of the AMU Foundation and the website of the Kulczyk Foundation.

3. "Jan Kulczyk Scholarship Application Form" should be accompanied by the following documents:
  - a) letter of application,
  - b) CV of maximum two (2) A4 pages.
4. "Jan Kulczyk Scholarship Application Form" together with the documents indicated in §3 (3) constitute the required complete application for the Scholarship, referred to in these Rules as the "Application".
5. The Application shall be submitted by the Applicant:
  - a) in the case of student Applicants - with the respective Dean or Director of the UAM branch of the University at which the Applicant is a student,
  - b) for Applicants who are Ph.D. candidates, including those studying in a Ph.D. programme, with the relevant director of the Ph.D. school in the given field.
6. The Application must be submitted by the deadline indicated in the application notice.
7. The Applicant may withdraw the application at any time. The Application is withdrawn by a written statement submitted to the relevant Dean or Director, as indicated in § 3 (5a or 5b, respectively).
8. An Application submitted by a person who has ever received a Scholarship or who does not meet the conditions specified in § 2 (5a), an incomplete Application or one that does not meet the conditions specified in these Rules, as well as an Application submitted after the deadline indicated in the application notice shall not be examined.

#### **§ 4.**

1. The Application is subject to an initial assessment of its merits by the relevant Dean or Director as indicated in § 3 (5a or 5b, respectively).
2. The basic criteria for the initial merit assessment include documented academic results, academic achievements and activity for the home university. Difficult financial situation of the Applicant may be a supporting criterion for the initial assessment of the Application.
3. After the initial assessment of the merits of the Applications, the relevant deans or directors indicated in § 3 (5a) shall forward to the Chapter of Jan Kulczyk Scholarships no more than two (2) Applications, while the directors indicated in § 3 (5b) no more than

- four (4) Applications submitted by Ph.D. candidates. Each submitted Application includes the opinion of the relevant Dean or Director concerning the Applicant.
4. The final assessment of the merits of the Applications is made by the Chapter of Jan Kulczyk Scholarships, based on the criteria set out in §4 (2) and the opinion referred to in §4 (3, sentence 2).
  5. The Chapter of Jan Kulczyk Scholarships is composed of:
    - a) a representative of the Kulczyk Foundation,
    - b) representatives of Adam Mickiewicz University in Poznań,
    - c) President of the Board of Adam Mickiewicz University Foundation.
  6. Representatives of Adam Mickiewicz University in Poznań to the Chapter of Jan Kulczyk Scholarships are appointed by the Rector of Adam Mickiewicz University in Poznań, for the duration of the term of the Rector's office, in the number of no less than four (4) members, from among the current or former Vice-Rectors of Adam Mickiewicz University in Poznań.
  7. Scholarships are awarded based on the results of the competition and the resolution of the Chapter.
  8. The resolution of the Chapter is final and cannot be appealed against.
  9. Written award notice will be given to the Applicants who have been awarded the Scholarship, hereinafter referred to as "Scholarship Holders", and to the Deans or Directors indicated in § 3 (5a and 5b).
  10. The list of Scholarship Holders is published on the website of Adam Mickiewicz University in Poznań, the website of the AMU Foundation and the website of the Kulczyk Foundation.
  11. Scholarships are disbursed by the Adam Mickiewicz University Foundation on the recommendation of the Chapter of Jan Kulczyk Scholarships.

## **§ 5.**

1. The Scholarship Holder loses the right to the Scholarship and its payment in the event of:
  - a) graduation, subject to §5 (2);
  - b) expulsion from the list of students / Ph.D. candidates;
  - c) the Scholarship having been awarded on the basis of false information provided in the Application.
2. The Scholarship payment period may be extended, but not longer than by six (6) months, in case of early graduation. Decision in this matter is made by the Chapter by way of resolution, upon reasonable written request of the Scholarship Holder.

3. In the event of losing the right to the Scholarship in situations referred to in §5 (1a and 1 b), the payment of the Scholarship shall cease on the first day of the month following the month in which the situation referred to therein occurred, subject to §5 (2).
4. In the event of losing the right to the Scholarship in a situation referred to in §5 (1c), the Scholarship Holder is obliged to return the entirety of the received Scholarship, under generally applicable rules.

#### **§ 6.**

Subject to §5, the Scholarship shall be paid in monthly instalments in advance for a given month, by the end of each month of the academic year for which the Scholarship is awarded.

#### **§ 7.**

1. The controller of personal data processed in connection with the competitions in which the Scholarships are granted is Adam Mickiewicz University in Poznań.
2. Adam Mickiewicz University in Poznań processes personal data referred to in §7 (1) only on the basis of the consent of the data subject or on the basis of a statutory authorisation, where granting such consent by the Applicant is a prerequisite for the participation in the competition in which the Scholarship is awarded.
3. The University pays particular attention to data protection issues by applying appropriate organisational and technical measures for this purpose and by processing personal data in accordance with mandatory legal provisions, including but not limited to the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation) - OJ. EU. L. 2019.119.1.
4. In order to take part in the competition whereunder the Scholarship is awarded, Applicants should agree to the free, repeated, unlimited in time and unlimited in territory, dissemination of their image, regardless of the means of its recording, by Adam Mickiewicz University in Poznań, the Adam Mickiewicz University in Poznań Foundation and the Kulczyk Foundation, for the purpose of informing about the participation of a given Applicant in this competition or about the awarded Scholarship as well as about the further professional or scientific career of a given Scholarship Holder.

**§ 8.**

1. Any amendments to these Rules shall be made by resolution of the Board of the Adam Mickiewicz University Foundation, upon the opinion of the Rector of Adam Mickiewicz University in Poznań and the Chapter of Jan Kulczyk Scholarships expressed in a resolution.
2. These Rules shall enter into force on the date of adoption of a relevant resolution by the Board of the AMU Foundation.