**NATIONAL UNIVERSITY OF MONGOLIA**

**Fact sheet for Student Exchange Program AY2023-2024**

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| **General Information** | | |
| Office responsible for the student exchange program | Student and Alumni Affairs Office  National University of Mongolia, Student development center  Sukhbaatar District, Ikh Surguuliin gudamj-1  P.O. Box 46A/523 | |
| Contact person at NUM | Inbound/Outbound exchange program coordinator  Student and Alumni Affairs Office  National University of Mongolia  Ms. Bolormaa Khayankhyarvaa  Email: [studentaffairs@num.edu.mn](mailto:studentaffairs@num.edu.mn) | |
| Website | Registration website:  <https://registration.num.edu.mn/>  Inbound exchange Program website:  <https://student.num.edu.mn/?page_id=7615>  National University of Mongolia website:  <https://www.num.edu.mn/> | |
| **Academic Information** | | |
| Academic calendar | ***Fall 2023 semester***   * August: Arrival in Mongolia / Dormitory check * September: Orientation week * September 1st: Start of semester * December: Exam period / Certificate   ***Spring 2024 semester***   * January: Arrival in Mongolia / Dormitory check * February: Orientation week * February 1st: Start of semester * July: Exam period / Certificate | |
| Course syllabus | <https://www.num.edu.mn/en/program/> | |
| Mongolian language program for exchange students | * Mongolian Language and Culture Program (Beginner, Intermediate, Advanced level) * Programs Include: Grammar, Speaking, Academic writing, Mongolian studies, and 2-time Fieldtrips. | |
| Grading policy | GPA to a scale of 4.0 | |
| **Application for an inbound exchange program** | | |
| Duration of exchange | 1 semester, 1 full year (6 months – 12 months) | |
| Required GPA | 2.5 on a scale of 4.0 | |
| Required language proficiency | * Degree program – Intermediate Mongolian language * Mongolian language and culture program – no language proficiency | |
| Necessary documents | 1. Online Application form 2. Medical form (downloadable form) 3. International student pledge (downloadable form) 4. Certificate of enrolment 5. Transcript 6. Nomination letter from Home University 7. Passport copy   Forms can be downloaded straight from the registration website | |
| Deadline for nomination | **Fall semester**  July 10th 2023 | **Spring semester**  December 10th 2023 |
| Deadline for application material | **Fall semester**  July 20th 2023 | **Spring semester**  December 20th 2023 |
| **Accommodation** | | |
| Housing information | <https://student.num.edu.mn/?page_id=5875>  <https://student.num.edu.mn/?p=5533> | |
| Estimated living cost | 1. Tuition fee: waivered for exchange students 2. Dormitory fee: 155.000 MNT per month, 1.550.000 MNT for one year (*subject to change according to the decision of the Board of the Directors*) 3. Living expenses: approx. 1000 USD (*subject to change according to the decision of the Board of the Directors*) | |
| Health insurance | It is highly recommended that students arrange appropriate Overseas Insurance in their home country, which should cover their study period. | |
| **Support for Exchange Students** | | |
| International Student’s office | Provide ongoing support for international and exchange students from admission up to graduation. Provides further information about dormitory,and immigration procedure,and organizes cultural and academic events for international students. | |
| Buddy system | NUM offers its buddy system “*Mentor students*”. After matching with their Mentor student exchange student can benefit through privileged contact, receive administrative procedures in the university, help on using the university’s inner student system, campus orientation, personalized visits to the city, and help with immigration procedures. | |
| Academic and cultural events | November – International Students day  November – Mongolian Language Contest  December – Snow Day  December – International Students Greetings Day /New Year celebration/  April – International Cultural Day /exchange student greetings day/  May – Mongolian Language Scientific Research Conference  May – Field trip  June – graduation ceremony | |