**Application Guidelines to the Exchange Study Program at the National University of Mongolia, in AY 2023-2024**

**[Period of Education at NUM]**

 September 2023 to August 2024 (two semesters / one year), or February 2024 to June 2024 (one semester / half a year)

**[Application conditions]**

Applicants should satisfy the selection criteria set by our partner university, and have Mongolian proficiency (for major programs, the Mongolian language program does not require language proficiency).

**[Cost]**

Tuition fees are waived and not collected by the National University of Mongolia. However, other expenses (including travel, dormitory, other living expenses, insurance premiums, etc.) will be borne by the students.

**[Number of applicants]**

As stated in the mutual agreement

**[Housing]**

Exchange students will be placed in NUM international student dormitory. Students are responsible for dormitory fees and living costs.

**[Admission procedure]**

1. Nomination deadline for Fall semester: July 10, 2023. The home university should send an official signed nomination letter by the deadline
2. Application deadline for Fall semester: July 20, 2023. The nominated student should fill out an online application and upload the necessary documents within the deadline.
3. Nomination deadline for Spring semester: December 10, 2023. The home university should send an official signed nomination letter by the deadline
4. Application deadline for Spring semester: December 20, 2023. The nominated student should fill out an online application and upload the necessary documents within the deadline.

NUM, Student and Alumni Affairs Office will send nominated students online application guidelines.

**[Dormitory fee]**

Dormitory fee: 1.550.000\* for one year (two-person room), 1050000 \*for one year (three-person room)

*\*Subject to change*

**[Reference 1: Special support for exchange students]**

1. Faculty members in charge will support students’ studies at the university.
2. Student and Alumni Office will provide ongoing support from admission up to graduation. The office provides exchange students with information, rules, and regulations, and provides services with Immigration procedures.
3. Students can take Mongolian language programs suitable for their level of Mongolian language classes for an additional fee. Mongolian language program levels: beginner, intermediate, advanced. The curriculum includes grammar, speaking, Mongolian studies, vocabulary, and field trips.
4. After completing the exchange program, the student’s academic transcript will be sent by mail to the home university/college.

**[Reference 2: Courses]**

1. All classes at NUM are conducted in Mongolian.
2. Exchange students may take Mongolian language classes with other international students.
3. The undergraduate students are not allowed to take graduate courses.
4. Maximum credits for one AY – 21 credits.