**GPA Conversion Certification**

**/ Academic Capability Confirmation Form**

**※ If your home university does not use a 4.0 GPA scale, or does not use a GPA system at all, please have this form completed by your home university’s International Office or authorized representative and submit it along with your original academic transcript.**

**3. Capability Confirmation**

If your institution does not use a GPA system or cannot determine an equivalent, please confirm the following

※ If you have answered section 2, please leave this section blank.

**We hereby certify that the student :**

Is academically capable and in good standing.

Has demonstrated sufficient ability to successfully participate in an international exchange program.

**2. Academic Performance Verification**

Based on the academic records and grading system of our institution, we certify that the student’s academic performance meets or exceeds the equivalent of 2.5 out of 4.0 GPA.

Yes

No

※ Optional : Please attach any relevant documentation supporting the equivalency calculation

**※ If your institution does not use a GPA system or cannot determine an equivalent, please leave this section blank and go to Section** **3(Capability Confirmation).**

**1. Student Information**

1) Full Name :

2) Home University :

3) Program of Study (e.g., Bachelor’s in Business Administration) :

4) Semester(s) Applying for Exchange Program :

**Name :**

**Position/Title :**

**Date :**

**Official signature:**